

NORTH ISLAND ROAD CHAMPIONSHIPS



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The logo for grassroots trust. The word "grassroots" is in a green, lowercase, sans-serif font, and the word "trust" is in a smaller, green, lowercase, sans-serif font below it.The logo for RESOURCE CO. The word "RESOURCE" is in a bold, sans-serif font, with "RES" in red and "OURCE" in green. The word "CO" is in a bold, sans-serif font, with "CO" in red.

EVENT MANUAL

Version 2 – 13 June 2025

WELCOME

On behalf of Cycling New Zealand Schools and Red Events it's our pleasure to welcome riders, team managers, coaches, officials and supporters to the 2025 North Island School Road Championships – brought to you in association with Grassroots Trust and Resource Co, hosted at Lake Karapiro, Cambridge.

We extend our thanks to Grassroots Trust for their support and acknowledge the difference their contribution makes not only to this event but to the many that they support in our region. And to Resource Co for their contribution to improving the venue which will support many events in the future.

We look forward to a great event and hope you have an enjoyable time during the Championships. This manual provides useful information for all riders, team members and officials.

Please note: Dogs are not permitted anywhere within Mighty River Domain, Lake Karapiro.

KEY CONTACTS

PATRON (NZSCA):	Chris Ginders	
CHAIRPERSON (NZSCA):	Wayne Harding	
EVENT DIRECTOR:	Errol Newlands	021 449 670
EVENT MANAGER:	Janette Douglas	021 745 676
CYCLING NEW ZEALAND SCHOOLS EXECUTIVE REP:	Mark Donald	021 269 9674
CHIEF COMMISSAIRE (PCP)	Brendan Patterson	021 335 029

EVENT SCHEDULE

Location: Don Rowlands Centre, Mighty River Domain, Lake Karapiro

Friday 27th June

12.00pm:	Tent set up (no earlier)
5.00pm – 6.00pm:	Race Pack Pick Up
6.00pm:	Team Managers Meeting

Saturday 28th June

8.00am:	Team Time Trial begins Year 7 & 8, U16, U20 at 1-minute intervals
10.00am:	Road Races begins

Presentations for TTT and Road Races will be run in the event village throughout the day. E.g. Y7&8 Team Trial will be presented with the U13, U14 Road Race.

Sunday 29th June

8.00am:	Criterium begins
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Presentations for each race (including B Grade) will be run in the event village throughout the day at the conclusion of each grade.

COURSE MAPS

Please click [here](#) to view the maps.

START LISTS

Start lists for the Team Time Trial and Road Race will be available on the event websites once entries close. Start Lists for the Criterium will be determined after the Road Race and posted on the event website on Saturday evening.

TEAM MANAGERS MEETING

A Managers meeting will be held on **Friday 27th June at 6.00pm**. This is compulsory for all Team Managers (or alternative representative) to attend. A sign in sheet will be in place. A final safety briefing and race information will be communicated at this meeting.

DRIVERS MEETING

Confirmation of volunteer drivers will be communicated to schools once entries have closed. Those selected to undertake Driver roles will be required to attend a Drivers Meeting on Friday night (following the Team Managers Meeting)

TEAM TIME TRIAL RIDER LIST

The event no longer requires confirmation of riders who will start the Team Time Trial (see below for update on transponders). It is the school's responsibility to issue the team race numbers and transponders to their riders. The school is required to record the riders who are taking part and to ensure their eligibility and to advise the Race Office if their team becomes ineligible for medals (e.g. composite).

RACE PACKS

Race packs (race numbers and safety pins) will be issued in bulk to one school representative only. They will be required to sign their school packs out and it is their responsibility to distribute the race numbers and other items to their riders. Please do not request individual rider pickups. Race Pack Pick Up will be between 5.00pm – 6.00pm on Friday 27 June at the Don Rowlands Centre, Lake Karapiro.

RACE NUMBERS – note, for 2025 teams will be issued with a separate TTT race number and transponder – ensure you remove these and replace with the individual race number and transponders provided for Sunday. TTT transponders (seat post numbers) are disposable but individual transponders (seat post numbers) NEED TO BE RETURNED.

- Team Time Trial: Teams will be issued with 1 x Team number and 1 x seat post number (transponder) per rider to be worn for the Team Time Trial only. This number must be worn on the left hand side of the jersey on a 90 % angle.
- Road Race and Criterium: All individual riders are issued with a unique race number and a corresponding seat post number (transponder). These are different to the ones worn for the TTT. Two copies are provided plus the seat number. One number shall be attached to the centre of the lower back on the rider's jersey and the second number shall be attached on left hand side of the jersey on a 90% angle. Example below:



TIMING TRANSPONDERS

- For the TTT, the timing transponder is embedded in the seat post number and this must be securely fixed to the bike seat post (facing towards the rear). These are disposable and are not required to be returned (number range 1001 – 1100)
- For the individual races (Road Race and Criterium), riders will be issued with a different transponders (number range 1-400) which **MUST BE RETURNED** following your final event. There will be a box at the Sign On Tent.
- Replacements for are available at registration at a cost of \$10.00

FOOD

- There will be a food vendor and coffee cart located in the event village.
- The Podium Café is located at the venue.
- Schools are welcome to provide food and drinks to their riders but schools are **NOT PERMITTED** to sell food or coffee to other participants or members of the public. This includes any fundraising.

ENTRY FEES

All Event Entry fees must be paid before riders are permitted to start the event. Please ensure you check with your school to ensure payment has been made.

VENUE ACCESS/PARKING

The following instructions cover ALL vehicle access and exit movements at Mighty River Domain, Lake Karapiro. Please read in conjunction with the below Parking Map.

Please note that inclement weather or ground conditions could impact this parking plan. Follow the instructions of the marshals on the day. We encourage schools and spectators to car-pool to the venue due to the restricted parking.

Friday:

- **Entry to the domain from Gate 1 or Gate 3 (no entry through Gate 2)**
- **Exit from the domain is Gate 1 or Gate 3 (no exit through Gate 2)**
- *Tents may be erected on a first-in-based basis **no earlier than 12.00pm** Friday 27th June on the grassed area in Zone B (Top Camp). There will be no school tents permitted anywhere else at the venue.*

Saturday:

- **Entry to the Domain is ONLY via Gate 1**
- Exit from the Domain is ONLY via Gate 3
- Access to the Domain opens at 6.00am
- Please note that from 7.45am onwards a diversion will be in place sending all southbound traffic from Maungatautari Road through the Domain internal roading network (entering at Gate 1 and exiting at Gate 3)
- Due to the diversion above, and the internal roads will be deemed public and open roads, pedestrians and cyclists should avoid using the internal roads and should take extra care if needing to cross.

Note: NO PARKING on any area on either side (including grass verge) of Maungatautari Road at any time.

For those parked in....

Zone A: You may leave via Gate 3 at any time during the day with consideration for the diverted traffic – no exit at Gate 1

Zone B: Team Vehicles Only. Entry with a Vehicle Pass between 6.00am and 7.00am only.

Depending on the size of your school team there will be up to 2 passes available for access to this Zone. Team Vehicle Passes will be available prior to the Managers meeting on Friday evening at Registration. If your school is not represented at Friday registration, there will be no vehicle access to this area. **There is NO EXIT from this zone until the conclusion of racing. If you wish to leave earlier do not park here.**

Zone C: Entry from 6.00am via the access road into Zone D and travelling through the driveway behind 7 (Rob Waddell Lodge). This may be unavailable if ground conditions are wet. Exit via D & E to G3 at any time.

Zone D: Access and Exit at any time

Zone E: Access and Exit at any time

Zone F: Unlikely to be used on Saturday but no restrictions if used.

Sunday:

- Gate 1 & Gate 2 are CLOSED
- **Entry to the Domain is ONLY via Gate 3**
- Access to Parking opens at 6.00am
- **Exit from B, C, D & E as follows via Gate 3 only at 10minute intervals throughout the day: Estimated times will be published once entries have closed.**
- Exit from Zone F via Gate 4 is not time restricted. Leave when you want under the direction of Traffic Management Staff.
- All vehicles arriving after 8am will be held on Maungatautari Road under the direction of Traffic Management Staff who will manage entry into the domain in between cyclists.
- Please note that from 7.45am onwards Maungatautari Road will become one lane operating under a Stop/Go between G1 and G3

Zone A: NO Parking

For those parked in....

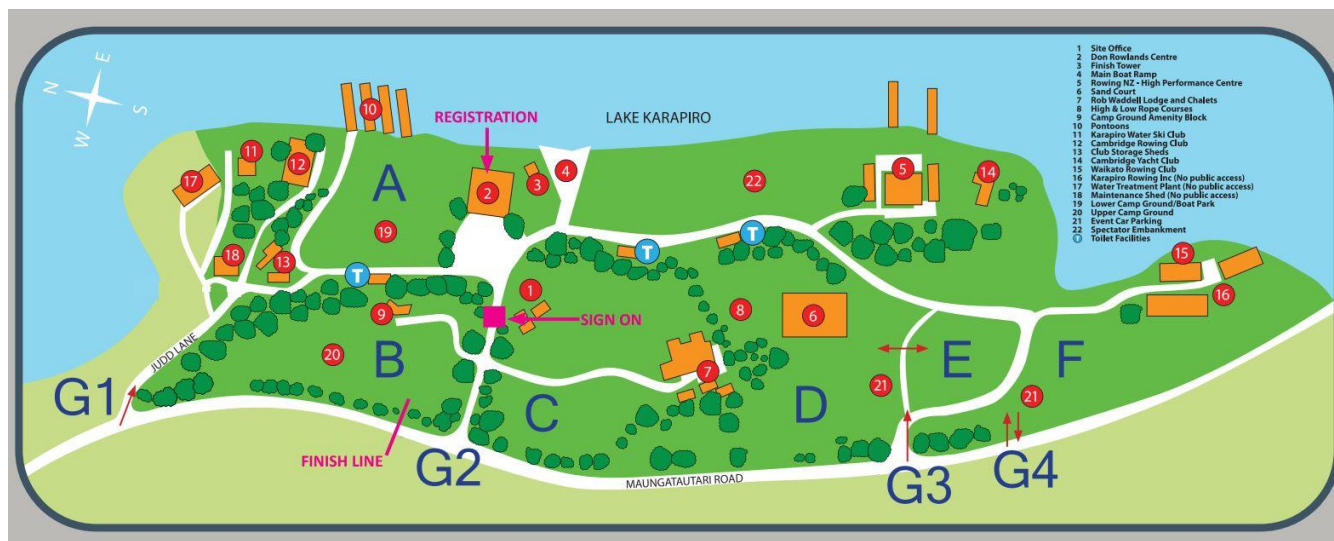
Zone B: Team Vehicles Only. Entry with a Team Vehicle Sunday Pass between 6.00am and 7.00am only. Exit via Gate 1 or 3 at the times listed above. Depending on the size of your school team there will be up to 2 passes available for access to this Zone. Team Vehicle Passes will be available prior to the Managers meeting on Friday evening at Registration. If your school is not represented at Friday registration there will be no vehicle access to this area.

Zone C: Entry from 6.00am via Gate 3 This may be unavailable if ground conditions are wet. Exit via G3 at the times listed above.

Zone D: Entry from 6.00am via Gate 3. Exit via Gate 3 at the times listed above.

Zone E: Entry from 6.00am via Gate 3. Exit via Gate 3 at the times listed above.

Zone F: Access via Gate 3 until 7.45am. All arrivals from 7.45am via Gate 4. Anyone wanting to leave without restriction should park here.



Note: NO PARKING on any area (including grass verge) of Maungatautari Road at any time.

WARM UP

There are to be no riders on the course after 7.30am. Any riders on the course before racing begins should wear hi-viz and have lights on their bike.

Saturday: Warm up on the road to the south of Karapiro Domain or on the cycleway is permitted at any time. **No riding on the road between Gate 1 and Gate 3.**

Sunday: No warmup permitted on the course. Restrict warm up to trainers.

TENT SET UP

Schools are permitted to put up tents in the grass area in Zone B only. Tents may be set up **no earlier** than 12.00pm on Friday. There will be security overnight on Friday and Saturday so schools can leave tents set up however please take any valuables home with you as the organisers, Red Events and Cycling New Zealand Schools nor the venue accept no responsibility or liability for the safety of any equipment left on site. **There is NO TENT set up permitted in the Don Rowlands centre or carpark. All tents / riders must be located in Zone B (see above map).**

Any schools planning on erecting a tent/gazebo bigger than 6m x 3m must contact event organisers prior to ensure there is sufficient space and the appropriate permits have been sought.

SIGN ON

Road Race and Criterium – Riders must sign on at least 30 minutes prior to the start of the race at the under the Cycling New Zealand Schools tent near the start line.

RULES

The event is endorsed by School Sport New Zealand and is run under Cycling New Zealand Schools Rules. A copy of the Schools Rules can be found [here](#).

GEARING/ROLL OUT

As per the updated [Cycling New Zealand Schools Rules](#) there are no restrictions on gearing so there will be no Roll out. There will be a general check of equipment and uniforms prior to each event.

UNIFORMS

School uniform must be worn. See [Cycling New Zealand Schools Rules](#) for more on Uniform Rules. Ensure you are compliant before you arrive at the event to avoid any unnecessary stress.

PRESENTATIONS

Presentations for TTT and Road Races will be run in the event village throughout the day in corresponding grades. E.g. Y7&8 Team Trial will be presented along with the U13, U14 Road Race.

Presentations for Criterium (including B Grade) will be run in the event village throughout the day at the conclusion of each grade.

Announcements will be made during the event to remind riders of presentations, please ensure you are at these on time. Remember you must wear either your school cycling kit or school uniform to the presentations.

Composite teams are eligible to compete, however as per the current Schools Cycling Rules, they are ineligible to receive a medal. They will be invited to stand on the podium to receive a certificate.

EG: If a composite team place 1st, then the highest placed full school team will stand on the top podium and receive the gold medal. The 4th fastest team overall would then claim bronze in this example.

Home Schools riders are eligible to compete, however as per the current [School Sport NZ Rules](#), they are ineligible to receive a medal. They will be invited to stand on the podium and receive a certificate.

EG: If a homeschool rider places 1st, then the next non-homed school rider will stand on the top podium and receive the gold medal. The 4th fastest non-homed school rider would then claim bronze in this example.

COMPOSITE TEAMS

A composite team is where a school has insufficient riders to enter a full team in a team event and includes riders from other schools to make up the number required. Composite teams are accepted however are not eligible for medals or points. For full details on composite teams please read the Schools Cycling Rules – Section 11, Appendix 3 - [here](#).

CAMPING

No unauthorised overnight camping is permitted in the Event Village area. If you wish to camp overnight, please contact Mighty River Domain Site office for reservations and fees.

ACCESS TO POWER

If you wish to access any power outlets in the campground, please contact Mighty River Domain Site office for fees.

WASTE MANAGEMENT

To assist the domain and the event reduce their contribution to landfill and to assist schools rethink, reduce and reuse waste, schools are required to remove ALL general waste generated at the event. Glass and Mixed Recycling bins will be available for plastic types 1, 2 & 5 only.

TEAM TIME TRIAL

The Team Time Trial will start at 8.00am, in the order of Year 7 & 8, U16 and U20 at 1 minute intervals. Start lists will be published when entries close. Team Time Trial distance for Year 7-8 grade is 9km and Junior U16 /Senior U20 grades is 16km.

Teams must be present in the start area at **least 15 minutes prior** to their scheduled start time.

ALL riders in the Team Time Trial must have good, working, front and rear lights on their bikes.

ROAD RACE – please note, start times have been updated but are still subject to change.

Wave	Start Time (subject to change)	Grade	Distance	Laps
1	10.30am 10.00am	U14 Boys	26.6km	1
1	10.35am 10.05am	U13 Boys	26.6km	1
1	10.40am 10.10am	U14 Girls	26.6km	1
1	10.45am 10.15am	U13 Girls	26.6km	1
2	11.45am 11.15am	U15 Boys	36km	2
2	11.50am 11.20am	U16 Girls	36km	2
2	11.55am 11.25am	U15 Girls	26.6km	1
3	1.00pm 12.30pm	U16 Boys	45km	3
3	1.05pm 12.35pm	U20 Girls	45km	3
3	1.10pm 12.40pm	U17 Girls	45km	3
4	2.10pm 1.40pm	U20 Boys	54.8km	4
4	2.15pm 1.45pm	U17 Boys	54.8km	4

CRITERIUM

Criterion races will start from 8.00am in the below order.

A Grade will be the Championship Grade. B Grade place getters will also be recognised on the podium.

Riders for any B Grade races will be determined by the results of the road race. Please note – the order is reversed annually so in 2025 the girls will race first in each grade, followed by boys. It is the school and riders responsible to maintain awareness on the progress of the schedule. All riders in the next race must present themselves to the start line at least 10 minutes prior to its estimated start time. Only the first race has a confirmed start time.

Grade		Distance	Laps
U13 Girls	B	4.8km	3
U13 Girls	A	6.4km	4
U13 Boys	B	4.8km	3
U13 Boys	A	6.4km	4
U14 Girls	B	4.8km	3
U14 Girls	A	8.0km	5
U14 Boys	B	4.8km	3
U14 Boys	A	8.0km	5
U15 Girls	B	6.4km	4
U15 Girls	A	9.6km	6
U15 Boys	B	6.4km	4
U15 Boys	A	9.6km	6
U16 Girls	B	8.0km	5
U16 Girls	A	11.2km	7
U16 Boys	B	8.0km	5
U16 Boys	A	11.2km	7
U17 Girls	B	8.0km	5
U17 Girls	A	11.2km	7
U17 Boys	B	8.0km	5
U17 Boys	A	11.2km	7
U20 Girls	B	8.0km	5
U20 Girls	A	14.4km	9
U20 Boys	B	8.0km	5
U20 Boys	A	14.4km	9

RESULTS

Provisional results will be made available on the event website and the Cycling New Zealand Schools Facebook page. Please note these are provisional and any **queries are to be made by the Team Manager only** directly to the Chief Commissaire. Any Protests are to be submitted in writing (see form at back of manual) and will be reviewed by the Disputes Panel. The Disputes Panel is made up of the Event Director, Cycling New Zealand Schools Representative, PCP, Chief Judge and the Timing Manager (if applicable).

Final results will be posted to the event website [here](#) as soon as possible after the event.

SOCIAL MEDIA

We encourage you to get involved in the event through social media. The key links are provided below:

Facebook	https://www.facebook.com/CyclingNZLSchools/
Instagram	https://www.instagram.com/cyclingnzschoools/
Website	https://schools.cyclingnewzealand.nz/events-and-results/north-island-school-road-championships/
Event Hashtag	#nisroadchamps

SAFETY COMMITMENT

Cycling New Zealand Schools and Red Events are committed to providing and maintaining upmost health and safety standards, by ensuring that all risks and hazards associated with the event are adequately identified and managed to prevent harm from occurring to the event staff, participants and all other personnel involved in accordance with the Health and Safety at Work Act 2015. Please report any hazards or accidents/incidents to the Event Director or at the Event Information Desk.

SMOKE, DRUG, ALOCHOL, DRONE AND DOG FREE

The entire event is smoke, drug, alcohol, drone and dog free. Please ensure all your supporters are aware of this.

CONTINGENCY PLANNING

The event recognises that there is the potential for circumstances outside of their control occurring that could result in the published event format and/or distance being adjusted in the interest of participant and officials safety. If inclement conditions exist, all decisions regarding the implementation of the contingency plan will be made by the Contingency Committee.

FIRST AID

Event Medical Support is provided by the team from NEMS. If you require medical assistance while not at the event over the weekend note the following Medical Centres on Duty.

In an Emergency call 111

Anglesea A&E Gate 1 Cnr Thackeray, Anglesea St, Hamilton 07 858 0800 7 days - 24 hours	MAHOE MEDICAL CENTRE Mega Centre 670/4 Cambridge Road Te Awamutu Friday: 8:00am-8:00pm Sat/Sun: 9:00am-3:00pm	Cambridge Medical Centre 48 Alpha St, Cambridge 07 827 7184 Friday: 8.30 – 5.00pm Sat/Sun: Closed
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Protest Form

Event: _____

Race: _____

Date: _____

Protesting School: _____

School Team Manager: _____

Contact Mobile: _____

Contact Email: _____

Name of Rider or Team: _____

Other Party (Rider, Team or Official): _____

Date/Time of Incident: _____

Location of Incident: _____

Nature of Incident (Brief Description): _____

Outcome Sought: _____

Organisers Use Only

Date/Time Protest Received: _____

Protest Fee (\$50) Received/Held by: _____

Official Receiving Protest: _____

Passed to Chief Commissaire (Date/Time) _____