

EVENT MANUAL



SKODA

NORTH ISLAND &
NATIONAL TRACK
CHAMPIONSHIPS

GRASSROOTS TRUST VELODROME
4-5 JULY 2023

WELCOME

On behalf of Cycling New Zealand Schools and Cycling New Zealand it's our pleasure to welcome riders, team managers, coaches, officials and supporters to the 2023 Skoda North Island and National School Track Championships (combined) at the Grassroots Trust Velodrome in Cambridge.

We look forward to a great event and hope you have an enjoyable time during the Championships.

This manual provides useful information for all riders, team members and officials.

KEY CONTACTS

EVENT MANAGER:	Steff Holcroft	027 855 7676
PCP (CHIEF COMMISSAIRE):	Brendan Patterson	021 335 029

EVENT SCHEDULE

Location: Grassroots Trust Velodrome, Cambridge

Monday 3rd July

4.00pm: Confirmation of Starters/Race Pack pick up in Velo Lounge 1

4.00pm: Velodrome opens for set up

5.00pm: Team Managers Meeting in Velo Lounge 1

Tuesday 4th July

7.00am: Velodrome opens

8.00am: Warm up for morning session

9.00am: Racing starts – omnium events

12.00pm – 1.00pm: Break

1.00pm: Warm up for afternoon session

2.00pm: Racing continues – omnium events

5.15pm: Presentations – omnium events (approx)

Wednesday 5th July

7.00am: Velodrome opens

8.00am: Warm up starts

9.00am: Racing starts – team events

1.15pm: Presentations – team events (approx)

EVENT PROGRAMME

The updated programme is on the event website [here](#). Please note that this is subject to change after Confirmation of Starters.

RACE PACKS/ CONFIRMATION OF STARTERS

Race packs (venue accreditation, race numbers and safety pins) will be issued in bulk to one school representative only. They will be required to sign their school packs out and it is their responsibility to distribute the race numbers and other items to their riders. Please do not request individual rider pickups. Race Pack Collection will be held from 4pm on Monday 3rd July in Velo 1, Level 2 of the Velodrome. This is also the final opportunity to enter any composite teams.

TEAM MANAGERS MEETING

A Managers meeting will be held at 5pm on Monday 3rd July in Velo 1, Level 2 of the Velodrome. This is compulsory for all Team Managers (or alternative representative) to attend. A sign in sheet will be in place. A final safety briefing and race information will be communicated at this meeting.

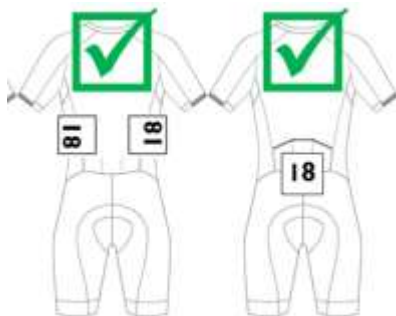
RACE NUMBERS

All riders are issued with two race numbers.

Riders shall wear two body numbers except for Team Pursuit & Team Sprint, where one number shall be worn.

Numbers must be placed on either side of the lower back of the top on a 90 degree angle as shown below.

Correct Number Placement



COMPOSITE TEAMS

A composite team is where a school has insufficient riders to enter a full team in a team event and includes riders from other schools to make up the number required. Composite teams are accepted however are not eligible for medals or points. For full details on composite teams please read the Schools Cycling Rules – Section 11, Appendix 3 - [here](#).

All riders wishing to be considered for a composite team must already be entered into the event via their school for an individual event.

Schools may pre-arrange their own composite team with other eligible schools/riders OR submit their riders into the Pool. Subject to other riders also being available, pool riders be placed in a composite team by CNZS prior to the event. CNZS will appoint a host school for the purposes of the event.

For all composite team entries, you will need to email schools@cnz.kiwi with the names of pre-arranged teams or names of riders to be considered for the Pool.

The final opportunity to enter a composite team is at the Race Pack Pick up/Confirmation of Starters. Invoices will be sent to schools/riders post event.

TEAM EVENTS

For full details on Team events, please read the Schools Cycling Rules, 4.9 – 4.14 – [here](#).

A rider may only ride in one age group and in one team per team event. In accordance with Rules 2.15, 4.9, 4.10, and 4.11, schools can submit a written application to the organisers to allow a rider to be part of a second team if the school has no alternative riders in that age group.

TEAM SPRINT

To bring rules in line with the Cycling New Zealand R&T Regulations, Yr. 7/8 and Junior/U16 boys and girls teams will race over 500m (2 riders), and Senior/U20 boys and girls teams will race over 750m (3 riders)

TEAM PURSUIT

Teams may start with 3 or 4 riders, with times recorded on the 3rd rider's wheel.

SCHOOL AFFILIATION AND ENTRY FEES

All School Affiliation fees and Event Entry fees must be paid before riders are permitted to start the event. Please ensure you check with your school to ensure affiliation and payment has been made.

VENUE ACCESS

The velodrome infield will be open for set up through the main entrance from **4.00pm on Monday, and 7am Tuesday and Wednesday**. Team officials and riders will be issued access wristbands at the Managers meeting. Access to the infield will be controlled and access will only be permitted for persons with access wristbands only. Please ensure your wristband is clearly visible when you are entering the venue. All other supporters must watch from the stands.

HANDLERS

Schools may appoint a maximum of 1 handler per 5 riders to assist with holding and management of the team. Handlers will be issued with an access wristband to get into the infield.

TRACK ACCESS

To help with the flow of the event, please ensure riders enter the track from the back straight except for Keirin riders and 515m Scratch riders who must draw positions and enter from the front straight.

SPECTATORS

All sessions are a gold coin donation to watch.

WARM UP SESSIONS

There will be a warm up session from 8.00am and 1.00pm on Tuesday and 8.00am on Wednesday. Approximately 10 mins prior to the scheduled session start time, a Commissaire will blow a whistle for the riders to exit the track. Please adhere to the instructions of the Commissaires at all times. Please use the back straight for entry onto the track during the warm up, which will be controlled by a Commissaire to monitor numbers.

INFIELD GYM

Please note that the infield gym will be closed to all riders during event times. No access will be granted at any time.

PARKING

Parking is available in the venue carpark, in the paddock behind the Velodrome access to both from Gate 2 or in the parks along Hanlin Rd. Please do not block in any gates or driveways. Parking in Gate 1 is for staff and tenants only. The venue accepts no liability for any damage to any vehicles parked in or otherwise using the car parking area.

SCHOOL PIT AREAS

Schools will have a designated pit area in the infield. The pit includes chairs. Schools will need to supply their own tables. Bike Racks are available to be shared by all schools.

- Please do not uplift furniture or equipment from other school pits.
- Please ensure the walkways are kept free of equipment to allow un-impeded access at all times.
- There is to be no riding of bikes in the pit area.
- No glass on the infield.
- Please use the rubbish and recycling bins provided, and keep your pit area tidy.

TRACK ACCREDITATION

All riders are required to be accredited to the Velodrome to confirm participation. To book an accreditation session, please contact Craig.Rodger@velodrome.nz.

BIKE HIRE

There are a limited number of bikes available to hire from the Velodrome. Bike hire is for the entirety of the event, bikes are not shared. To book a hire bike please contact Craig.Rodger@velodrome.nz.

RULES

The event is endorsed by School Sport New Zealand and is run under [Cycling New Zealand Schools Rules](#).

GEARING

See [Cycling New Zealand Schools Rules](#) for full details.

Individual events:

Year 7&8, U13, U14, U15, U16 & U17 – 7.00 metres max roll out

U20 - no maximum gearing will apply

Team events:

Year 7&8, U16 & U20 – 7.00m max roll out

UNIFORMS

School uniform must be worn. See [Cycling New Zealand Schools Rules](#) for more on Uniform Rules.

Ensure you are compliant before you arrive at the event to avoid any unnecessary stress.

RESULTS

Provisional results will be printed and posted on the Results board on the infield and upstairs. Please note these are provisional and any **queries are to be made by the Team Manager only** directly to the Chief Commissaire.

Any Protests are to be submitted in writing (see form at back of manual) and will be reviewed by the Disputes Panel. The Disputes Panel is made up of the Event Manager, Technical Delegate, Chief Commissaire, Chief Judge and the Timing Manager. Final results will be posted to the event website [here](#) as soon as possible after the event.

POINTS SYSTEM

Individual events will be run as 'Omnium style'. Riders will be awarded Omnium points for placings in each event. Medals will be awarded to the top 3 overall in each age group.

In the case where two or more riders are equal at the conclusion of the event, the winner will be determined on the highest placing in the final race.

Any rider failing to attempt to start in one of the events shall not be allowed to take part in the subsequent events but shall be considered to have abandoned the competition. He/she shall therefore figure last in the final classification with the provision "DNF" (did not finish). Any points already accumulated are not re-allocated.

Any rider not finishing any race due to a valid mishap, not being able to return to the track during the final kilometer (where relevant), or being withdrawn by a commissaire will be allocated the next available ranking (and points) and the number of riders remaining on the track at this moment.

PLACE	POINTS	PLACE	POINTS
1st	40	11th	20
2nd	38	12th	18
3rd	36	13th	16
4th	34	14th	14
5th	32	15th	12
6th	30	16th	10
7th	28	17th	8
8th	26	18th	6
9th	24	19th	4
10th	22	20th	2
		21 st onwards	1

Two 'Top School' trophies will be awarded:

- School teams which have the highest aggregate points across all nominated events from their Year 9 – 13 riders.
- School teams which have the highest aggregate points across all nominated events from their Year 7 -8 riders.

In the case where two or more schools are equal with the highest points at the conclusion of the event, the winner will be determined from a count back on the number of 1st placings (highest is the winner) and if still a tie, the results will be determined on the highest placing in the final points race, then the second last points race, and so on until a result is found.

PLACE	POINTS
1 st	5 points
2 nd	4 points
3 rd	3 points
4 th	2 points
5 th	1 point

AWARDS PRESENTATIONS

Medal presentations for overall individual placings will take place on Tuesday afternoon at the conclusion of racing.

Medal presentations for the team events (team pursuit and team sprint) and the Top School Trophy will take place on Wednesday afternoon at the conclusion of racing.

SOCIAL MEDIA

We encourage you to get involved in the event through social media. The key links are provided below:

Facebook	https://www.facebook.com/CyclingNZLSchools/
Instagram	https://www.instagram.com/cyclingnzschools/
Website	https://schools.cyclingnewzealand.nz/events-and-results/north-island-school-track-championships/
Event Hashtag	#nistrackchamps #skodanz

SAFETY COMMITMENT

CNZS are committed to providing and maintaining upmost health and safety standards, by ensuring that all risks and hazards associated with the event are adequately identified and managed to prevent harm from occurring to the event staff, participants and all other personnel involved in accordance with the Health and Safety at Work Act 2015. Please report any hazards or accidents/incidents to the Event Manager at the Event Information Desk.

SMOKE, VAPE. DRUG AND ALCOHOL FREE

The entire event is smoke, vape, drug and alcohol free. Please ensure all your supporters are aware of this.

CONTINGENCY PLANNING

The event recognises that there is the potential for circumstances outside of their control occurring that could result in the published event format and/or distance being adjusted in the interest of participant and officials safety. If inclement conditions exist, all decisions regarding the implementation of the contingency plan will be made by the Contingency Committee.

FIRST AID

Event Medical Support is provided by the team from EMS. They will be based on the infield of the velodrome, along the back straight. If you require medical assistance while not at the event over the weekend note the following Medical Centres on Duty.

Anglesea A&E
Gate 1 Cnr Thackeray, Anglesea St, Hamilton
Sunday 24 hours
Monday 24 hours
07 858 0800


Cambridge Medical Centre
48 Alpha St, Cambridge
Monday 8am – 5pm
Tuesday 8am – 5pm
07 827 7184


In an Emergency call 111


FOOD VENDORS


The Bikery Café located at the Velodrome will be open 7.30am – 4.30pm on Tuesday and 7.30am – 2.30pm Wednesday. If you wish to pre order food you can do so below!

**NO APP
NEEDED**










**1. Open
Camera**



**2. Scan
QR code**



**3. Order
and Pay**

<https://pay.yoello.com/v/thebikery>

SITE EXPO

The team at [Velo Addiction](#) will have a stand at the event. On display for sale are the very hard to come by world-renowned Argon 18 Olympic Rio Pursuit frameset, Argon 18 TKO Sprint frameset, Argon 18 Electron track frameset. Also on display will be the world record DF4 Dolan frameset Dolan. Olympic and world championships Velobike winning Bunch Bars, chainrings & sprockets including quality Sugino SG75 144 Black & Silver crank sets, Ceramic BB, Chainring fixing bolts and nuts. Tools, Izumi track chains tires and more. Specials deals for the event will be 10% discount on all Dolan Framesets, tyres and Sugino components. Note. Event vouchers cannot be used for special deal purchases.

Velo Addiction sell a range of quality track frames including Look, wheels, components, and accessories. If you do not see an item on the day, just ask and they can check their stock or order to your requirements.





Another big thank you to [Subway Cambridge](#) for feeding our volunteers and commissaires at this event! We really appreciate the support and the delicious subs and cookies!



Special thanks to [Harraways Oats](#) for providing free oats for all the competitors and volunteers as well as some special discounted vouchers to purchase more delicious oats!

Protest Form

Event: _____

Race: _____

Date: _____

Protesting School: _____

School Team Manager: _____

Contact Mobile: _____

Contact Email: _____

Name of Rider or Team: _____

Other Party (Rider, Team or Official): _____

Date/Time of Incident: _____

Location of Incident: _____

Nature of Incident (Brief Description): _____

Outcome Sought: _____

Organisers Use Only

Date/Time Protest Received: _____

Protest Fee (\$50) Received/Held by: _____

Official Receiving Protest: _____

Passed to Chief Commissaire (Date/Time) _____

SKODA



Škoda 5-3-5 offer

Purchase any new Škoda* between 1 June and 30 September 2023 on our **5% finance** offer and get **3-years free scheduled servicing**, plus our **5-year warranty** and **roadside assist**