

# NORTH ISLAND ROAD CHAMPIONSHIPS

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# EVENT MANUAL

Published 10 August

## WELCOME

On behalf of Cycling New Zealand Schools and Red Events it's our pleasure to welcome riders, team managers, coaches, officials and supporters to the 2020 North Island School Road Championships at Lake Karapiro, Cambridge.

We look forward to a great event and hope you have an enjoyable time during the Championships.

This manual provides useful information for all riders, team members and officials.

**Please note: Dogs are not permitted anywhere within Mighty River Domain, Lake Karapiro**

## KEY CONTACTS

PATRON (NZSCA):	Chris Ginders	
CHAIRPERSON (NZSCA):	Brynn Gilbertson	
EVENT MANAGER:	Errol Newlands	021 449 670
CYCLING NEW ZEALAND EVENT MANAGER:	Charlotte Pearson	021 292 0563
CHIEF COMMISSAIRE:	Cath Cheatley	021 189 5886

## EVENT SCHEDULE

**Location: Don Rowlands Centre, Mighty River Domain, Lake Karapiro**

Friday 4<sup>th</sup> September

6.30pm – 7.30pm:	Race Pack Pick Up
7.30pm:	Team Managers Meeting

Saturday 5<sup>th</sup> September

8.00am:	Team Time Trial begins Year 7 & 8, U16, U20 at 1 minute intervals
10.15am:	Road Race begins ( <i>subject to change once entries close</i> )

Sunday 6<sup>th</sup> September:

8.00am:	criterium begins
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*Presentations for each race will be run throughout the day at the conclusion of each grade, from the Waipa marquee in the Event Village. Times to be confirmed after entries close.*

## START LISTS

Start lists will be available on the website once entries close. You can view the live entry list [here](#).

## TEAM MANAGERS MEETING

A Managers meeting will be held on Friday 4<sup>th</sup> September at 7.30pm. This is compulsory for all Team Managers (or alternative representative) to attend. A sign in sheet will be in place. A final safety briefing and race information will be communicated at this meeting.

### **RACE PACKS**

Race packs (venue accreditation, race numbers and safety pins)) will be issued in bulk to one school representative only. They will be required to sign their school packs out and it is their responsibility to distribute the race numbers and other items to their riders. Please do not request individual rider pickups. Race Pack Pick Up will be between 6.30 – 7.30pm on Friday 4<sup>th</sup> September at the Don Rowlands Centre, Lake Karapiro.

### **RACE NUMBERS/TIMING TRANSPONDERS**

- Road Race and Criterium: All individual riders are issued with a unique race number. Two copies are provided. One number shall be attached to the centre of the lower back on the rider's jersey and the second number shall be attached on left hand side of the jersey on a 90 degree angle. Example below.
- Team Time Trial: Teams will be issued with 2x Team numbers per rider that will be worn either side of the body at a 90 degree angle.
- The timing transponder is embedded in the seat post number and this must be securely fixed to the bike seat post (facing towards the rear) and is used for the Team Time Trial and Individual events.
- If you are transporting your bike on a bike rack or roof of the car after racing please wrap some tape around the seat post number to ensure it doesn't rip off in the wind. Replacements are available at registration at a cost of \$10.00



### **SCHOOL AFFILIATION AND ENTRY FEES**

All School Affiliation fees and Event Entry fees must be paid before riders are permitted to start the event. Please ensure you check with your school to ensure affiliation and payment has been made.

### **VENUE ACCESS/PARKING**

The following instructions cover ALL vehicle access and exit movements at Mighty River Domain, Lake Karapiro. Please read in conjunction with the below Parking Map.

#### **Friday:**

- Tents may be erected on a first in basis no earlier than 12.00pm Friday 4<sup>th</sup> September in the event village area only. There will be no school tents permitted on grassed areas outside of this area.
- Vehicles parked in the event village will be restricted by passes issued at the managers meeting.

### Saturday:

- Entry to the Domain is ONLY via the G1 entry off Judd Lane
- Exit from the Domain is ONLY via the G3 exit at Gate 3
- Access to the Domain opens at 6.00am
- Please note that from 7.45am onwards a diversion will be in place sending all southbound traffic from Maungatautari Road through the Domain which effectively becomes a road – no southbound traffic will cross the finish line.
- Due to the diversion above, pedestrians and cyclists should avoid using the main driveway and must cross with care

**Zone A:** You may leave via G3 at any time during the day with consideration for the diverted traffic using the driveway and the cyclists assembling at 2 (Don Rowlands Car Park).

**Zone B:** Team Vehicles Only. Entry with a Vehicle Pass between 6.00am and 7.30am only and exit via G3 from 11.00am. Depending on the size of your school team there will be up to 2 passes available for access to this Zone. Team Vehicle Passes will be available prior to the Managers meeting on Friday evening at Registration. If your school is not represented at Friday registration there will be no vehicle access to this area.

**Zone C:** Entry from 6.00am via the access road into Zone D and travelling through the driveway behind 7 (Rob Waddell Lodge). This may be unavailable if ground conditions are wet. Exit via D & E to G3 at any time.

**Zone D:** Access and Exit at any time

**Zone E:** Access and Exit at any time

**Zone F:** Unlikely to be used on Saturday but no restrictions if used.

### Sunday:

- G1 & G2 are CLOSED
- Access to Parking opens at 6.00am
- Entry to the Domain is ONLY via the G3
- Exit from B, C, D & E as follows via G3 only: 10.00am – 10.10am 12.00pm – 12.10pm 2.00pm – 2.10pm At the conclusion of the day Please note that these times are approximate
- Entry & Exit to Zone F via G4 is not time restricted. Leave when you want
- Please note that from 7.45am onwards Maungatautari Road will become one lane operating under a Stop/Go between G1 and G3

**Zone A:** NO Parking

**Zone B:** Team Vehicles Only. Entry with a Team Vehicle Sunday Pass between 6.00am and 7.30am only and exit via G3. Exit times as above subject to racing progress. Depending on the size of your school team there will be up to 2 passes available for access to this Zone. Team Vehicle Passes will be available prior to the Managers meeting on Friday evening at Registration. If your school is not represented at Friday registration there will be no vehicle access to this area.

**Zone C:** Entry from 6.00am via G3 This may be unavailable if ground conditions are wet. Exit via G3 at the times listed above.

**Zone D:** Entry from 6.00am via G3. Exit via G3 at the times listed above.

**Zone E:** Entry from 6.00am via G3. Exit via G3 at the times listed above.

**Zone F:** Access via G3 until 7.45am. All arrivals from 7.45am via G4. Anyone wanting to leave without restriction should park here.

**Please note: roadside parking is not permitted in the vicinity of Karapiro Domain.**

## SITE MAP



## WARM UP

There are to be no riders on the course after 7.30am. Any riders on the course before racing begins should wear hi-viz and have lights on their bike.

Saturday: Warm up on the road to the south of Karapiro Domain or on the cycleway is permitted at any time. **No riding on the driveway between Gate 1 and Gate 3.**

Sunday: As any riding off site involves crossing the Criterium course we would appreciate it if all warm up on Sunday is restricted to trainers.

## TENT SET UP

Schools are permitted to put up tents in the grass area in Zone B only. Tents may be set up no earlier than 12.00pm on Friday. There will be security overnight on Friday and Saturday so schools can leave tents set up however please take any valuables home with you as the organisers, Red Events and Cycling New Zealand Schools accept no responsibility or liability for the safety of any equipment left on site.

## SIGN ON

Road Race and Criterium – Riders must sign on at least 30 minutes prior to the start of the race at the sign in tent opposite the Roll Out area.

## RULES

The event is endorsed by School Sport New Zealand and is run under Cycling New Zealand Schools Rules. A copy of the Schools Rules can be found [here](#).

## GEARING/ROLL OUT

Gear checks/roll out will be carried out on the main drive prior to the Team Time Trial start for all riders. Please ensure all riders have completed this at least 15 minutes prior to their start time.

Gear checks/roll out for the Road Race and Criterium will be required for the top 6 riders in each race immediately following each race. If in doubt, report to roll out!

See [Cycling New Zealand Schools Rules](#) (Page 11 and Appendix 1) for full details.

Individual events:

U13, U14, U15 and U16 - 6.61 metres max roll out

U17 - 7.00 metres max roll out

U20 - 7.93 metres max roll out.

Team events:

U16 – 6.61m max roll out

U20 – 7.00m max roll out

### UNIFORMS

School uniform must be worn. See [Cycling New Zealand Schools Rules](#) (Page 7 and Appendix 2) for more on Uniform Rules. Ensure you are compliant before you arrive at the event to avoid any unnecessary stress.

### PRESENTATIONS

Medal presentations for each race will be held throughout the day at the conclusion of each set of grades, times will be confirmed after entries close. These will be held at the Waipa marquee in the Event Village. Announcements will be made during the event to remind riders of presentations, please ensure you are at these on time. Remember you must wear either your school cycling kit or school uniform to the presentations.

### TEAM TIME TRIAL

The Team Time Trial will start at 8.00am, in the order of Year 7 & 8, U16 and U20 at 1 minute intervals. Start lists will be published when entries close. Team Time Trial distance for Year 7-8 grade is 9km and Junior U16 /Senior U20 grades is 16km.

**ALL riders in the Team Time Trial must have good, working, front and rear lights on their bikes.**

**ROAD RACE – please note, start times are subject to change after entries close.**

Start Time	Grade	Distance	Laps
10.15am	U14 Boys	26.6km	1
10.30am	U13 Boys	26.6km	1
10.35am	U14 Girls	26.6km	1
10.40am	U13 Girls	26.6km	1
10.45am	U15 Boys	36km	2
11.30am	U16 Girls	36km	2
11.35am	U15 Girls	26.6km	1
11.40am	U16 Boys	45km	3
12.45pm	U20 Girls	45km	3
12.50pm	U17 Girls	45km	3
1.55pm	U20 Boys	54.8km	4
2.00pm	U17 Boys	54.8km	4

### CRITERIUM

Criterion races will start from 8.00am in the below order.

A and B Grades will be held. A Grade will be the Championship Grade. B Grade will be determined by results of the road race. B grades will be held first, followed by A grade. Please note – boys will race first, followed by girls.

**Please note that for 2020 the Championship races double as National School Criterium Championships as well as North Island Championships**

Grade	Distance	Laps
U13 Boys B	4.8km	3
U13 Boys A	6.4km	4
U13 Girls B	4.8km	3
U13 Girls A	6.4km	4
U14 Boys B	4.8km	3
U14 Boys A	8.0km	5
U14 Girls B	4.8km	3
U14 Girls A	8.0km	5
U15 Boys B	6.4km	4
U15 Boys A	9.6km	6
U15 Girls B	6.4km	4
U15 Girls A	9.6km	6
U16 Boys B	8.0km	5
U16 Boys A	11.2km	7
U16 Girls B	8.0km	5
U16 Girls A	11.2km	7
U17 Boys B	8.0km	5
U17 Boys A	11.2km	7
U17 Girls B	8.0km	5
U17 Girls A	11.2km	7
U20 Boys B	8.0km	5
U20 Boys A	14.4km	9
U20 Girls B	8.0km	5
U20 Girls A	11.2km	7

## RESULTS

Provisional results will be made available on the event website and the Cycling New Zealand Schools Facebook page. Please note these are provisional and any **queries are to be made by the Team Manager only** directly to the Chief Commissaire. Any Protests are to be submitted in writing (see form at back of manual) and will be reviewed by the Disputes Panel. The Disputes Panel is made up of the Event Manager, Technical Delegate, Chief Commissaire, Chief Judge and the Timing Manager.

Final results will be posted to the event website [here](#) as soon as possible after the event.

## SOCIAL MEDIA

We encourage you to get involved in the event through social media. The key links are provided below:

Facebook	<a href="https://www.facebook.com/CyclingNZLSchools/">https://www.facebook.com/CyclingNZLSchools/</a>
Instagram	<a href="https://www.instagram.com/cyclingnzschools/">https://www.instagram.com/cyclingnzschools/</a>
Website	<a href="https://schools.cyclingnewzealand.nz/events-and-results/north-island-school-road-championships/">https://schools.cyclingnewzealand.nz/events-and-results/north-island-school-road-championships/</a>
Event Hashtag	#nisroadchamps

## SAFETY COMMITMENT

Cycling New Zealand Schools are committed to providing and maintaining upmost health and safety standards, by ensuring that all risks and hazards associated with the event are adequately identified and managed to prevent harm from occurring to the event staff, participants and all other personnel involved in accordance with the Health and Safety at Work Act 2015. Please report any hazards or accidents/incidents to the Event Manager or Coordinator at the Event Information Desk.

## SMOKE, DRUG, ALOCHOL AND DOG FREE

The entire event is smoke, drug, alcohol and dog free. Please ensure all your supporters are aware of this.

## CONTINGENCY PLANNING

The event recognises that there is the potential for circumstances outside of their control occurring that could result in the published event format and/or distance being adjusted in the interest of participant and officials safety. If inclement conditions exist, all decisions regarding the implementation of the contingency plan will be made by the Contingency Committee.

## FIRST AID

Event Medical Support is provided by the team from Event Medic & Safety (EMS). If you require medical assistance while not at the event over the weekend note the following Medical Centres on Duty.

Anglesea A&E  
Gate 1 Cnr Thackeray, Anglesea St, Hamilton  
Sunday 24 hours  
Monday 24 hours  
07 858 0800

Cambridge Medical Centre  
48 Alpha St, Cambridge  
Sunday Closed  
Monday 8am – 5pm  
07 827 7184

**In an Emergency call 111**



**Protest Form**

Event: \_\_\_\_\_

Race: \_\_\_\_\_

Date: \_\_\_\_\_

Protesting School: \_\_\_\_\_

School Team Manager: \_\_\_\_\_

Contact Mobile: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Name of Rider or Team: \_\_\_\_\_

Other Party (Rider, Team or Official): \_\_\_\_\_

Date/Time of Incident: \_\_\_\_\_

Location of Incident: \_\_\_\_\_

Nature of Incident (Brief Description): \_\_\_\_\_

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\_\_\_\_\_  
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Outcome Sought: \_\_\_\_\_

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**Organisers Use Only**

Date/Time Protest Received: \_\_\_\_\_

Protest Fee (\$50) Received/Held by: \_\_\_\_\_

Official Receiving Protest: \_\_\_\_\_

Passed to Chief Commissaire (Date/Time) \_\_\_\_\_