



**ŠKODA**

# NORTH ISLAND TRACK CHAMPIONSHIPS



# EVENT MANUAL

Version 1

## **WELCOME**

On behalf of Cycling New Zealand Schools and Cycling New Zealand it's our pleasure to welcome riders, team managers, coaches, officials and supporters to the 2022 Skoda North Island School Track Championships at the Grassroots Trust Velodrome in Cambridge.

We look forward to a great event and hope you have an enjoyable time during the Championships.

This manual provides useful information for all riders, team members and officials.

## **KEY CONTACTS**

EVENT MANAGER:	Charlotte Pearson	021 292 0563
PCP (CHIEF COMMISSAIRE):	Brendan Patterson	021 335 029

## **EVENT SCHEDULE**

### **Location: Grassroots Trust Velodrome, Cambridge**

Monday 11<sup>th</sup> July

10.00am: Confirmation of Starters/Race Pack pick up

11.00am: Velodrome opens for set up

11.00am: Team Managers Meeting

12.00pm: Warm up starts

1.00pm: Racing starts – team events

5.00pm: Presentations – team events (this is subject to change, programme will be updated after entries close)

Tuesday 12<sup>th</sup> July

7.30am: Velodrome opens for set up

8.00am: Warm up starts

9.00am: Racing starts – omnium events

6.00pm: Presentations – omnium events (this is subject to change, programme will be updated after entries close)

## **EVENT PROGRAMME**

The provisional programme is on the event website. Please note that this is subject to change after entries close.

## **RACE PACKS/ CONFIRMATION OF STARTERS**

Race packs (venue accreditation, race numbers and safety pins) will be issued in bulk to one school representative only. They will be required to sign their school packs out and it is their responsibility to distribute the race numbers and other items to their riders. Please do not request individual rider pickups. Race Pack Collection will be held from 10am on Monday 11<sup>th</sup> July in Velo 1, Level 2 of the Velodrome. This is also the final opportunity to enter any composite teams.

## **TEAM MANAGERS MEETING**

A Managers meeting will be held at 11am on Monday 11<sup>th</sup> July in Velo 1, Level 2 of the Velodrome. This is compulsory for all Team Managers (or alternative representative) to attend. A sign in sheet will be in place. A final safety briefing and race information will be communicated at this meeting.

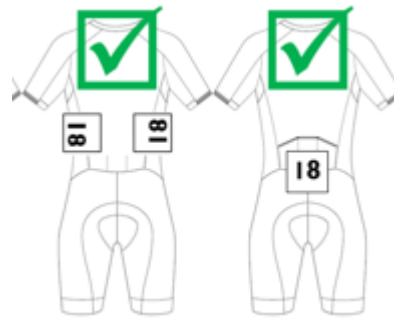
## RACE NUMBERS

All riders are issued with two race numbers.

Riders shall wear two body numbers except for Team Pursuit & Team Sprint, where one number shall be worn.

Numbers must be placed on either side of the lower back of the top on a 90 degree angle as shown below.

## Correct Number Placement



## COMPOSITE TEAMS

A composite team is where a school has insufficient riders to enter a full team in a team event and includes riders from other schools to make up the number required. Composite teams are accepted however are not eligible for medals or points. For full details on composite teams please read the Schools Cycling Rules – Section 11, Appendix 3 - [here](#).

All riders wishing to be considered for a composite team must already be entered into the event via their school for an individual event.

Schools may pre-arrange their own composite team with other eligible schools/riders OR submit their riders into the Pool. Subject to other riders also being available, pool riders be placed in a composite team by CYCLING NEW ZEALAND SCHOOLS prior to the event. CYCLING NEW ZEALAND SCHOOLS will appoint a host school for the purposes of the event.

For all composite team entries, you will need to email [schools@cyclingschools.nz](mailto:schools@cyclingschools.nz) with the names of pre-arranged teams or names of riders to be considered for the Pool.

The final opportunity to enter a composite team is at the Race Pack Pick up/Confirmation of Starters.

## TEAM EVENTS

For full details on Team events, please read the Schools Cycling Rules, 4.9 – 4.14 – [here](#).

A rider may only ride in one age group and in one team per team event. In accordance with Rules 2.15, 4.9, 4.10, and 4.11, schools can submit a written application to the organisers to allow a rider to be part of a second team if the school has no alternative riders in that age group.

### **TEAM SPRINT**

To bring rules in line with the Cycling New Zealand R&T Regulations, Yr. 7/8 and Junior/U16 boys and girls teams will race over 500m (2 riders), and Senior/U20 boys and girls teams will race over 750m (3 riders)

### **SCHOOL AFFILIATION AND ENTRY FEES**

All School Affiliation fees and Event Entry fees must be paid before riders are permitted to start the event. Please ensure you check with your school to ensure affiliation and payment has been made.

### **VENUE ACCESS**

The Avantidrome infield will be open for set up through the main entrance from **11.00am on Monday and 7.30am on Tuesday**. Team officials and riders will be issued access wristbands at the Managers meeting. Access to the infield will be controlled and access will only be permitted for persons with access wristbands only. Please ensure your wristband is clearly visible when you are entering the venue. All other supporters must watch from the stands.

### **HANDLERS**

Schools may appoint a maximum of 1 handler per 5 riders to assist with holding and management of the team. Handlers will be issued with an access wristband to get into the infield.

### **TRACK ACCESS**

To help with the flow of the event, please ensure riders enter the track from the back straight except for Keirin riders and 515m Scratch riders who must draw positions and enter from the front straight.

### **SPECTATORS**

All sessions are free for spectators to watch.

### **WARM UP SESSIONS**

There will be a warm up session from 12.00pm on Monday and 8.00am on Tuesday. Approximately 10mins prior to the scheduled session start time, a Commissaire will blow a whistle for the riders to exit the track. Please adhere to the instructions of the Commissaires at all times. Please use the back straight for entry onto the track during the warm up, which will be controlled by a Commissaire to monitor numbers.

### **INFIELD GYM**

Please note that the infield gym will be closed to all riders during event times. No access will be granted at any time.

### **HIGH PERFORMANCE PIT**

The Cycling New Zealand High Performance pit is out of bounds for ALL riders. Please do not use or remove any of the gear in this area.

### **PARKING**

Parking is available in the venue carpark and the paddock behind the Avantidrome, access to both from Gate 2. Parking in Gate 1 is for Avantidrome staff and tenants only. The venue accepts no liability for any damage to any vehicles parked in or otherwise using the car parking area.

### **SCHOOL PIT AREAS**

Schools will have a designated pit area in the infield. The pit includes chairs. Schools will need to supply their own tables. Bike Racks are available to be shared by all schools.

- Please do not uplift furniture or equipment from other school pits.
- Please ensure the walkways are kept free of equipment to allow un-impeded access at all times.
- There is to be no riding of bikes in the pit area.
- No glass on the infield
- Please use the rubbish and recycling bins provided, and keep your pit area tidy

### **TRACK ACCREDITATION**

All riders are required to be accredited to the Velodrome to confirm participation. To book an accreditation session, please contact [Craig.Rodger@velodrome.nz](mailto:Craig.Rodger@velodrome.nz).

### **BIKE HIRE**

There are a limited number of bikes available to hire from the Velodrome. Bike hire is for the entirety of the event, bikes are not shared. To book a hire bike please contact [Craig.Rodger@velodrome.nz](mailto:Craig.Rodger@velodrome.nz).

### **RULES**

The event is endorsed by School Sport New Zealand and is run under [Cycling New Zealand Schools Rules](#).

### **GEARING**

See [Cycling New Zealand Schools Rules](#) for full details.

Individual events:

U13, U14, U15 and U16 - 6.61 metres max roll out

U17 - 7.00 metres max roll out

U20 - 7.93 metres max roll out.

Team events:

U16 – 6.61m max roll out

U20 – 7.00m max roll out

### **UNIFORMS**

School uniform must be worn. See [Cycling New Zealand Schools Rules](#) for more on Uniform Rules.

Ensure you are compliant before you arrive at the event to avoid any unnecessary stress.

### **RESULTS**

Provisional results will be printed and posted on the Results board on the infield and upstairs. Please note these are provisional and any **queries are to be made by the Team Manager only** directly to the Chief Commissaire.

Any Protests are to be submitted in writing (see form at back of manual) and will be reviewed by the Disputes Panel. The Disputes Panel is made up of the Event Manager, Technical Delegate, Chief Commissaire, Chief Judge and the Timing Manager. Final results will be posted to the event website [here](#) as soon as possible after the event.

### **POINTS SYSTEM**

Individual events will be run as 'Omnium style'. Riders will be awarded Omnium points for placings in

each event. Medals will be awarded to the top 3 overall in each age group.

PLACE	POINTS	PLACE	POINTS
1st	40	11th	20
2nd	38	12th	18
3rd	36	13th	16
4th	34	14th	14
5th	32	15th	12
6th	30	16th	10
7th	28	17th	8
8th	26	18th	6
9th	24	19th	4
10th	22	20th	2
		21 <sup>st</sup> onwards	1

Two 'Top School' trophies will be awarded:

- School teams which have the highest aggregate points across all nominated events from their Year 9 – 13 riders.
- School teams which have the highest aggregate points across all nominated events from their Year 7 -8 riders.

PLACE	POINTS
1 <sup>st</sup>	5 points
2 <sup>nd</sup>	4 points
3 <sup>rd</sup>	3 points
4 <sup>th</sup>	2 points
5 <sup>th</sup>	1 point

### AWARDS PRESENTATIONS

Medal presentations for the team events (team pursuit and team sprint) will take place on Monday evening at the conclusion of racing.

Medal presentations for overall placings and the Top School Trophy will take place on Tuesday evening at the conclusion of racing.

### SOCIAL MEDIA

We encourage you to get involved in the event through social media. The key links are provided below:

Facebook	<a href="https://www.facebook.com/CyclingNZLSchools/">https://www.facebook.com/CyclingNZLSchools/</a>
Instagram	<a href="https://www.instagram.com/cyclingnzschools/">https://www.instagram.com/cyclingnzschools/</a>
Website	<a href="https://schools.cyclingnewzealand.nz/events-and-results/north-island-school-track-championships/">https://schools.cyclingnewzealand.nz/events-and-results/north-island-school-track-championships/</a>
Event Hashtag	#nistrackchamps #skodanz

### **SAFETY COMMITMENT**

Cycling New Zealand Schools are committed to providing and maintaining upmost health and safety standards, by ensuring that all risks and hazards associated with the event are adequately identified and managed to prevent harm from occurring to the event staff, participants and all other personnel involved in accordance with the Health and Safety at Work Act 2015. Please report any hazards or accidents/incidents to the Event Manager at the Event Information Desk.

### **SMOKE, DRUG AND ALCOHOL FREE**

The entire event is smoke, drug and alcohol free. Please ensure all your supporters are aware of this.

### **CONTINGENCY PLANNING**

The event recognises that there is the potential for circumstances outside of their control occurring that could result in the published event format and/or distance being adjusted in the interest of participant and officials safety. If inclement conditions exist, all decisions regarding the implementation of the contingency plan will be made by the Contingency Committee.

### **FIRST AID**

Event Medical Support is provided by the team from EMS. They will be based on the infield of the velodrome, along the back straight. If you require medical assistance while not at the event over the weekend note the following Medical Centres on Duty.

Anglesea A&E  
Gate 1 Cnr Thackeray, Anglesea St, Hamilton  
Sunday 24 hours  
Monday 24 hours  
07 858 0800

Cambridge Medical Centre  
48 Alpha St, Cambridge  
Monday 8am – 5pm  
Tuesday 8am – 5pm  
07 827 7184

**In an Emergency call 111**

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**Protest Form**

Event: \_\_\_\_\_

Race: \_\_\_\_\_

Date: \_\_\_\_\_

Protesting School: \_\_\_\_\_

School Team Manager: \_\_\_\_\_

Contact Mobile: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Name of Rider or Team: \_\_\_\_\_

Other Party (Rider, Team or Official): \_\_\_\_\_

Date/Time of Incident: \_\_\_\_\_

Location of Incident: \_\_\_\_\_

Nature of Incident (Brief Description): \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Outcome Sought: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

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**Organisers Use Only**

Date/Time Protest Received: \_\_\_\_\_

Protest Fee (\$50) Received/Held by: \_\_\_\_\_

Official Receiving Protest: \_\_\_\_\_

Passed to Chief Commissaire (Date/Time)\_

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