

EVENT MANUAL



WELCOME

On behalf of Cycling New Zealand Schools and our event partner, Skoda New Zealand, it's our pleasure to welcome riders, team managers, coaches, officials and supporters to the 2023 Skoda NZSS Northern Tour Presented by [Safetyminder](#) and Supported by [Green Monkey](#) in Auckland.

We look forward to a great event and hope you enjoy your time. This manual provides useful information for all riders, supporters and officials.

KEY CONTACTS

PATRON (NZSCA):	Chris Ginders	
CHAIRPERSON (NZSCA):	Waine Harding	
EVENTS DIRECTOR:	Chris Christensen	027 414 2221
EVENTS MANAGER:	Steff Holcroft	027 855 7676
RACE MANAGER:	Shanelle Barrett	027 457 6736
CHIEF COMMISSAIRE:	Brendan Patterson	021 335 029
COMMISSAIRES:	Mark Ireland	Graeme Bell
	Nick Spark	Heather Smyth
	Mary Ingle	Lisa Landers
	Stuart Weston	

PARTNERS



GENERAL INFORMATION

EVENT DETAILS

The Skoda NZSS Northern Tour Presented by Safetyminder and supported by Green Monkey is held in and around the streets of Mt Wellington area in Auckland and is held over two days on 4 – 5 September. The event consists of two cycling events; a Hill Climb and Criterium, which the results are then combined to award an overall winner. The Hill Climb will double as a national championship event in 2023.

EVENT SCHEDULE

Team Managers Briefing will be electronic.

Race Number Pick Up for HC and Criterium is from the CNZ Schools Race Tent at Mt Wellington from 8am Saturday 2nd

The timing transponder will be on the seat post number. Please take care of these transponders because if you lose it you will need to pay \$20 for a new one. Secure the seat post number when travelling with the bike on your vehicle.

Saturday 2nd September

Location: Mountain Rd/Maungarei Memorial Dr, Mt Wellington

9.00am: Hill Climb racing starts.

Sunday 3rd September

Location: Waiohuru Road, East Tamaki

7.30am: Criterium racing starts.

TEAM MANAGERS BRIEFING

A Team Manager's briefing will be sent electronically to team managers and it can be found [here](#). It is compulsory for all Team Managers (or alternative representatives) to read. A sign in sheet will be in place at race number collection to confirm you have read the briefing. A final safety message and race information will be communicated before riding.

THE ROLE OF TEAM MANAGER

The role of the Team Manager includes (but not limited to):

- Officially representing the school at the event
- Managing the relationship with Event Officials on behalf of riders
- Read the Team Managers briefing & sign in at the race tent
- Collecting and distributing race numbers and timing transponders to riders
- Ensuring riding members have the required information to help them have a safe and fair race
- Ensuring place getters attend the prize-giving

RACE PACKS

Race packs will be issued in bulk to one school representative only. They will be required to sign their school packs out and it is their responsibility to distribute the race numbers and other items to their riders. Race numbers can be collected from the CNZ Schools Race Tent at Mt Wellington from 8am Saturday 2nd.

RACE NUMBERS

All riders are issued with a unique number. Two race numbers are provided. Numbers are not to be altered or folded in any way.

One seat post number will be issued – this includes your timing transponder for HC and Criterium. Replacements cost \$20

Hill Climb – One number required, centrally placed on the lower back.



Criterium - Two numbers must be worn on the jersey. One number shall be attached to the centre of the lower back on the rider's jersey and the second number shall be attached on left hand side of the jersey on a 90% angle. Example below:



TIMING TRANSPONDERS

The timing transponder is embedded in the seat post number and this must be securely fixed to the bike seat post (facing towards the rear) and used for all events.

If you are transporting your bike on a bike rack or roof of the car after racing please wrap some tape around the seat post number to ensure it doesn't rip off in the wind. There are limited replacements available at the race office at a cost of \$20.00

SCHOOL AFFILIATION AND ENTRY FEES

All School Affiliation fees and Event Entry fees must be paid before riders are permitted to start the event. Please ensure you check with your school to ensure affiliation and payment has been made.

WITHDRAWALS

Please inform us of any withdrawals at Race Pack pick up. Any withdrawals after this time can be given at the Race office or to the start line Commissaire. Please ensure timing transponders for these riders

are returned to the race office.

START TIMES/START LISTS

Start times and start lists for the Hill Climb will be available on the event website once entries have closed.

RULES

The event is endorsed by School Sport New Zealand and is run under [Cycling New Zealand Schools Rules](#).

GEARING

As per the updated Cycling New Zealand Schools Rules there are no restrictions on gearing so there will be no roll out. There will be a general check of equipment and uniforms prior to each event.

UNIFORMS

School uniform must be worn. Check the [Cycling New Zealand Schools Rules](#) for more details.

WHEELS FOR PIT AREA

There will be a neutral pit area zone at the Criterium event on Sunday. Schools are asked to drop in wheels (please make sure they are labelled with a name) prior to each race starting.

RIDERS MUST RIDE ALL STAGES

Riders must ride both stages to be eligible for the yellow jersey. Riders who haven't ridden a previous stage will not be permitted to start the next stage.

POINTS

This is a points based tour and the rider in each Age Group accumulating the greatest number of points over the stages will win the Northern Tour and be awarded a Yellow Jersey (one jersey for each age group) at the Presentation on Sunday. In the case of two (or more) riders being tied then the points from the Criterium shall determine the winner.

Stage points will be allocated as follows: 1st Place 100 points, 2nd place 95 points, 3rd place 90 points, 4th place 87 points, 5th place 85 points, 6th place 84 points (and reduced by 1 for each place until end of field is reached). B grade points will be allocated from the end of A grade points.

Additional, bonus points will be awarded as follows:

- 20 points to any rider who breaks the record that stands at the start of the Hill Climb
- Points gained from sprint laps will be added to the general classification total.

Sprint Ace (determined at the Criterium)

The rider with the most accumulated points from Intermediate Sprints in the Criterium will be awarded with Northern Tour SPRINT ACE Jersey (one jersey for each age group – A grade only) at the presentation on Sunday. In the case of two (or more) riders being tied then the points from the final lap shall determine the winner. Intermediate sprints shall be contested **on every second lap (including the final lap)**. Points will be allocated as follows for each Intermediate sprint (including the final lap):

1st = 5pts, 2nd = 3pts, 3rd = 2pts, 4th = 1pt

All sprints (including the final lap) have the same points allocated.

AWARDS

Hill Climb

- National Championship medals will be awarded for the Hill Climb.
- Skoda winner jerseys will be presented to the national champions only in the Hill Climb.

Criterium

- Certificates will be presented to the fastest 3 riders in each age group for the Criterium
- Green jerseys will be presented to the Sprint Ace winner in each age group in the Criterium (see how this is determined above)

Overall

- Yellow jerseys will be presented to the overall Tour winners in each age group.

AWARDS PRESENTATIONS

Sunday

Medals and jerseys from the Hill Climb and Criterium placings, and the overall, hill climb and sprint ace jersey presentations will be made from the event village throughout the day.

U13s & U14s – at approx. 9am

U15s & U16s – at approx. 11.30am

U17s & U20s – at approx. 2.45pm or as soon as possible after the final race

RESULTS

Results will be available on the website as soon as possible

<https://schools.cyclingnewzealand.nz/events-and-results/northern-tour/>. Any results queries are to be made **by the Team Manager only** directly to the Chief Commissaire.

PROTESTS

Any Protests are to be submitted in writing (see form at back of manual) and will be reviewed by the Disputes Panel. The Disputes Panel is made up of the Events Director, Race Manager, Chief Commissaire, Cycling New Zealand Schools Representative and the Timing Manager.

VOLUNTEERS

Thank you for supporting the volunteer programme which is essential to the smooth and safe running of the event. Please note it is your responsibility to ensure these roles are filled for the duration of the shifts assigned. All volunteers should be over the age of 18, be confident in their role and wear fully

enclosed footwear. All equipment required for the role will be given out on the day, such as high-vis vests.

Volunteers need to report to the CNZ Race Tent for briefing 15 minutes prior to the time stated in the roster. The volunteer roster will be published on the event website after entries close. Please contact us on schools@cnz.kiwi if you have any questions.

EVENT UPDATES/SOCIAL MEDIA

Event updates will be posted on the event website and Facebook page. We also encourage you to get involved in the event through social media. The key links are provided below:

Facebook	https://www.facebook.com/CyclingNZLSchools/	SAFETY
Instagram	https://www.instagram.com/cyclingnzschoools/	
Website	https://schools.cyclingnewzealand.nz/events-and-results/northern-tour/	
Event Hashtag	#NorthernTour	

COMMITMENT

Cycling New Zealand Schools are committed to providing and maintaining upmost health and safety standards, by ensuring that all risks and hazards associated with the event are adequately identified and managed to prevent harm from occurring to the event staff, participants and all other personnel involved in accordance with the Health and Safety at Work Act 2015. Please report any hazards or accidents/incidents to the Event Director or Manager at the Event Information Desk.

SMOKE, VAPE, DRUG AND ALOCHOL FREE

The entire event is smoke, drug and alcohol free. Please ensure all your supporters are aware of this.

CONTINGENCY PLANNING

The event recognises that there is the potential for circumstances outside of their control occurring that could result in the published event format and/or distance being adjusted in the interest of participant and officials safety. If inclement conditions exist, all decisions regarding the implementation of the contingency plan will be made by the Contingency Committee.

FIRST AID

Event Medical Support is provided at each event by St John. If you need medical assistance outside of event times please see below details for local medical centres. **In an Emergency call 111**

White Cross Healthcare Lunn Ave

110 Lunn Ave, Remuera
09 570 8889
8am – 8pm Monday - Sunday

White Cross Healthcare Ascot - 24 hours, 7 days

Ground Floor, Ascot Hospital
90 Greenlane Road East
09 520 9555

East Care - 24 hours, 7 days

260 Botany Road, Golflands, Manukau

09 277 1516

HILL CLIMB INFORMATION

SATURDAY 2nd SEPTEMBER

- Venue: Mountain Rd/Maungarei Memorial Dr, Mt Wellington
- Parking: Side roads off the course. **No parking in Skateland.**
- Start: The first rider will start at 9am. Riders will then start at 30 second intervals.
- Start order: U20 Boys, U20 Girls, U17 Boys, U17 Girls, U16 Boys, U16 Girls, U15 Boys, U15 Girls, U14 Boys, U14 Girls, U13 Boys, and U13 Girls
- Course distance: Approximately 800m
- Drafting: No drafting. A rider who is overtaken must drop back to avoid drafting.
- Returning to the Start: Riders should follow the route back to the start area shown on the Hill Climb Map and **must ride on the footpath between Harding Ave and Mountain Rd (i.e. do not ride on Mt Wellington Highway)** following the Marshals' instructions.
- Speed bumps: The speed bumps on the 'uphill' section of the Maunga will be removed for race day. The speed bumps on the 'downhill' section, i.e. on the return, once racing has finished, will still be place. Please take care on the return and be aware of the speed bumps.

Hill Climb Course Map



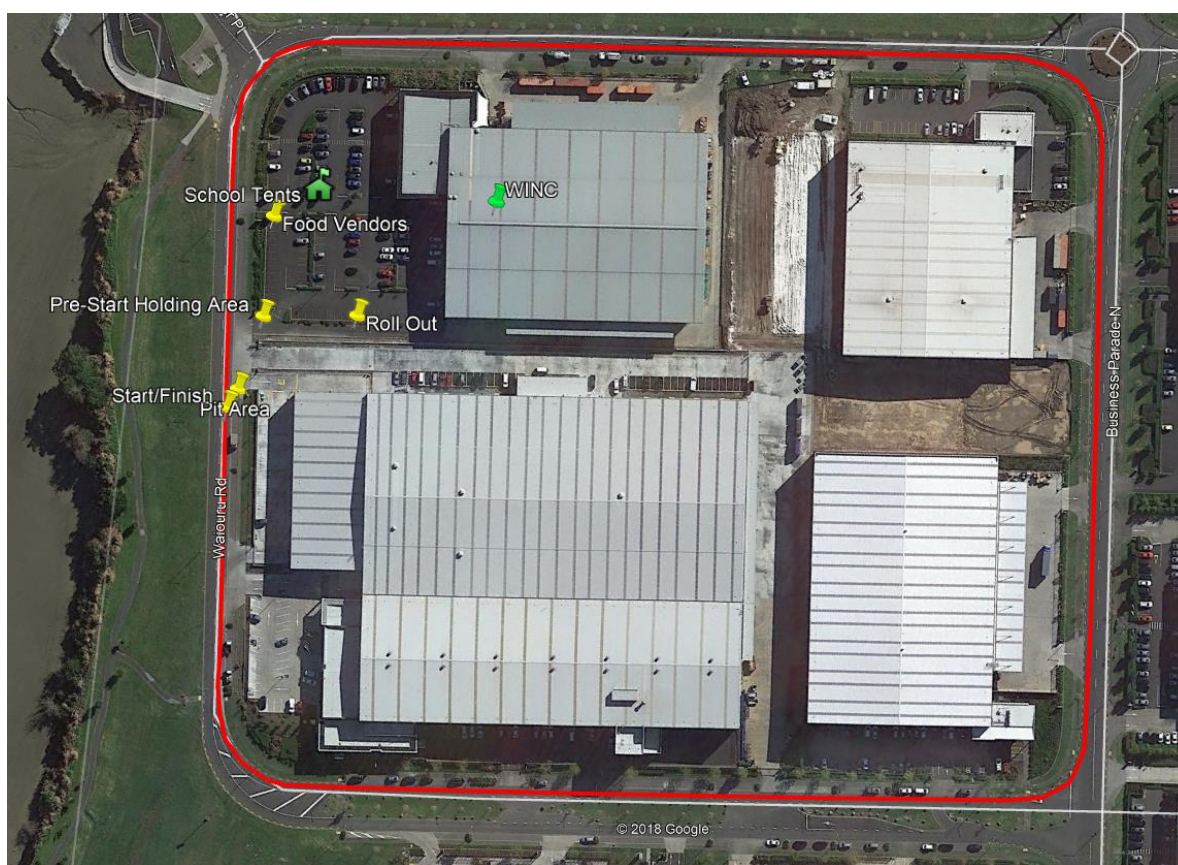
SUNDAY 3rd SEPTEMBER

- Venue:** Waiouru Road, East Tamaki
- Parking:** There is availability for cars to park in the Spicer carpark, boat ramp carpark and upper boat ramp carpark (first come first served) as shown on the map below. You must be parked by 7am and will not be able to leave this carpark until after the last race has finished.
All other cars can park on the side roads off the course, or on Business Parade, see parking map. **There is no parking on the course. Please ensure that you do not park in any other business carparks as we do not have authority to do this.**
- School Tent Sites:** Schools can set up tents in the **NXP** carpark and there is room for trailers to be parked here as well. **It is compulsory for all tents to be weighted down. Please note that tents will be set up on tarseal so you must bring weights not pegs.** You can drive in to drop your gear off until 7.00am. All cars must either be parked, or off the course by this time. Cars will not be able to re-enter or exit this carpark until after racing is finished for the day.
DO NOT SETUP ON SATURDAY IN THIS CARPARK or you risk us not being able to use it on the day. Also please respect this property and do not walk through the gardens or lean bikes against the building.
- Bike Checks:** Riders must report to bike check 15 minutes prior to their start time
- Start:** Races will have a neutralized start. The first race will start at 7.30am. See below table for approx. start times.
- Start order:** U13 Girls, U13 Boys, U14 Girls, U14 Boys, U15 Girls, U15 Boys, U16 Girls, U16 Boys, U17 Girls, U17 Boys, U20 Girls and U20 Boys
- Course:** Waiouru Road, Business Parade North – anticlockwise (start/finish in Waiouru Road)
- Lap distance:** Approx. 1.1 km
- B Grades:** B grades are scheduled in for U15, U16, U17 and U20 Boys Grades. These grades will be determined by the combined placings of the Individual Time Trial and Hill Climb and will be announced on Saturday evening.
- Criterion Start Order:** See table on next page. The first race will start at 7.30am. B grades are subject to numbers and will be confirmed on Saturday evening.

Age Group	Grade	Race Time (minutes + laps)
U13 Girls	A	10mins + 2 laps
U13 Boys	A	10mins + 2 laps
U14 Girls	A	10mins + 2 laps
U14 Boys	A	10mins + 2 laps
U15 Girls	A	15mins + 2 laps
U15 Boys	B	10mins + 2 laps
U15 Boys	A	15mins + 2 laps
U16 Girls	A	20mins + 2 laps
U16 Boys	B	15mins + 2 laps
U16 Boys	A	20mins + 2 laps

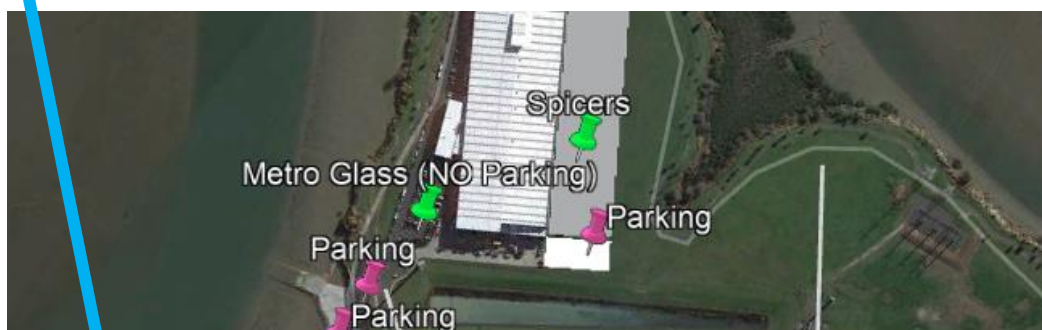
U17 Girls	A	20mins + 2 laps
U17 Boys	B	15mins + 2 laps
U17 Boys	A	20mins + 2 laps
U20 Girls	A	30mins + 2 laps
U20 Boys	B	25mins + 2 laps
U20 Boys	A	30mins + 2 laps

Criterion Course and Venue plan



Parking

- Pink pin – first come first served car parking
- Blue pin shows parking that can be used all day and people can arrive and leave during the day



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Contact

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sales@greenmonkeyvelo.com
+64 (21) 172 7493



Protest Form

Event: _____

Race: _____

Date: _____

Protesting School: _____

School Team Manager: _____

Contact Mobile: _____

Contact Email: _____

Name of Rider or Team: _____

Other Party (Rider, Team or Official): _____

Date/Time of Incident: _____

Location of Incident: _____

Nature of Incident (Brief Description): _____

Outcome Sought: _____

Organisers Use Only

Date/Time Protest Received: _____

Protest Fee (\$50) Received/Held by: _____

Official Receiving Protest: _____

Passed to Chief Commissaire (Date/Time) _____