



## Meeting Minutes

27<sup>th</sup> September 2015

5 pm

AGM

<b>Meeting Called By:</b>	Cycling New Zealand Schools committee	
<b>Meeting Type:</b>	Annual General Meeting	
<b>Meeting Facilitator's Name</b>	Kevin Searle	
<b>Time Keeper's Name</b>	Marie Laycock	
<b>Attendees</b>	Marie Laycock	Cycling NZ Schools Secretary/treasurer
	Kevin Searle	Cycling NZ Schools Chairperson and Canterbury Rep
	Brynn Gilbertson	Cycling NZ Schools Vice chairperson and Auckland/Northland Rep
	Mike Simpson	West Coast North Island Rep
	Andrew Matheson	Cycling NZ CEO
	Sam Elworthy	Takapuna Grammar School
	Liz Goer	Waikato Diocesan School for girls
	Chris Stagg	Villa Maria College
	Cody Simpson	Palmerston North Boys
	Samantha Simpson	Ashurst School
	Wayne Fenn	Auckland Grammar School
<b>Apologies</b>	Waine Harding	James Hargest College
	Chris Ginders	Cycling NZ Schools Patron
	Kristina Spaans	Waikato Rep
	Gary Gibson	Wellington/Wairarapa Rep

### Minutes of last meeting and matters arising

<b>Discussion Summary</b>	
<p>Kevin welcomed everyone. There was a quorum confirmed.</p> <p>Apologies were read out.</p> <p>Voting rights were confirmed.</p> <p>Minutes of 2014 AGM had been circulated previously as per constitution, and were available at door. Kevin moved that minutes were accepted as true and correct record of 2014 AGM. Takapuna Grammar seconded. All were in favour.</p> <p>Matters rising from the minutes: Constitution review. Exec felt that this should be taken into 2016 as further consultation was required. This will be a priority. We required everything to be aligned with Cycling NZ which was done in May 2015.</p> <p>Five year plan was done in September and will be published soon, and review of constitution was highlighted in this.</p>	

<b>Conclusions</b>		
Constitution review and five year strategic plan will be published.		
<b>Items of Action</b>	<b>Responsible Person</b>	<b>Deadline</b>
Constitution review to be done	Executive	2016
Publish five year plan	Executive	2016

## Reports

<b>Discussion Summary</b>		
<p><b>Chairman's Report:</b> Will be attached to the website. Seconded Mike. No questions from the report</p> <p><b>Financial Report:</b> Report was circulated and discussed. Bulk of funding for road nationals has been held by Sport Manawatu, and will be an in and out balance sheet. Accountability of trust funding will be incorporated in next year's accounts as due to changes within Sport Manawatu the figures were not available for 2014. Kevin moved that the financial report be accepted. Seconded by Waikato diocesan School for Girls.</p> <p><b>Regional reports:</b> Were briefly spoken to and will be emailed out. Kevin moved that the reports were to be distributed by email. All agreed.</p>		
<b>Conclusions</b>		
<b>Items of Action</b>	<b>Responsible Person</b>	<b>Deadline</b>
Publish Chairman's report on Cycling NZ Schools website	Kevin Searle	2016

## Election of Cycling NZ Schools Representatives

<b>Discussion Summary</b>		
<p>Brynn Gilbertson nominated by Kings College, Auckland and elected unopposed for the Northland/Auckland rep          Kristina Spaans nominated by Southwell School and elected unopposed for the Waikato rep          Mike Simpson was nominated by Ashhurst School elected unopposed for the West Coast North Island rep          Kevin Searle nominated by Villa Maria College, elected unopposed for Canterbury rep.          Nominations for the Wellington area have not been received. Craig Hoskin has expressed interest, but no nomination has been tabled yet. Gary Gibson will be co-opted in.          Waine Harding was nominated by James Hargest College and elected unopposed for the Otago/Southland rep.          No nominations for Nelson/Tasman area.</p>		
<b>Conclusions</b>		
No representative for Nelson/Tasman		
<b>Items of Action</b>	<b>Responsible Person</b>	<b>Deadline</b>
Nomination to be forwarded for Craig Hoskin	Wellington/Wairarapa region	ASAP

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## Remits

<b>Discussion Summary</b>		
None tabled.		
<b>Conclusions</b>		
<b>Items of Action</b>	<b>Responsible Person</b>	<b>Deadline</b>

## General Business

<b>Discussion Summary</b>		
<p>The way forward had been tabled as an item. No discussion has been generated from this yet. Kevin addressed the floor. Key events were identified for the regional areas. The proposal for periodic moving of the national event to the South Island was outlined and opened to discussion from the attendees.</p> <p>There was discussion that there are many South Island teams that are far stronger than the ones currently coming up and participating at Nationals. Predominantly there was a positive response for periodically moving nationals to the South Island, as long as there continues to be a regional opportunity as well. Possible venues were discussed, and the capacity of regions to logistically support the size of the event. The idea will be circulated wider as well.</p> <p>A representative of Sport Manawatu addressed the floor and advised that their region hosted many high profile sporting events and funded them, and they were keen to keep the championship in the Manawatu. Kevin Searle advised that we needed to grow more new schools and competitors at the events, and this was not happening under the current set up for nationals. A national skills championship was discussed as a further possibility to drive growth in the Intermediate schools programme. Other possible additional events for nationals were also discussed.</p> <p>A blueprint for a mentoring approach for new schools was discussed. We need to break down the barriers for schools that think it is too hard.</p> <p>One in four national champs was proposed to be held in the South Islands. This may also inspire South Island riders and schools and motivate them to come to some of the North Island nationals as well. Other individual events may also appeal to small schools who cannot field a team for the Team Time Trials. This is currently only at the discussion stage. Air NZ may also be able to help with putting extra flights to South Island for schools cycling nationals.</p>		
<b>Conclusion</b>		
Further discussion and review will be sought regarding moving nationals periodically to the South Island		
<b>Items of Action</b>	<b>Responsible Person</b>	<b>Deadline</b>
Circulation for further discussion	Executive	2016

<b>Meeting closed</b>	6.05 pm
<b>Next meeting</b>	25 <sup>th</sup> September 2016
<b>Notes:</b>	