



Meeting Minutes

1st October 2018

4.07 pm

AGM

Meeting Called By:	Cycling New Zealand Schools committee	
Meeting Type:	Annual General Meeting	
Meeting Facilitator's Name	Kevin Searle	
Time Keeper's Name	Marie Laycock	
Attendees	Kevin Searle	Cycling NZ Schools Chairperson and Canterbury Rep
	Marie Laycock	Cycling NZ Schools Secretary/treasurer
	Mike Simpson	West Coast North Island Rep and Palmerston North Boys High School
	Waine Harding	Cycling NZ Schools rep Otago and James Hargest College
	Cath Cheatley	Chair of Technical Committee and Cambridge High School
	Janette Douglas	Cycling NZ (Event coordinator nationals)
	Russell Burton	Auckland Grammar
	Stu Smith	Auckland Grammar/ Auckland School Cycling
	Bill Blackmore	Baradene College
	Gary McNaughton	Christchurch Boys High School
	Logan Townsend	Epsom Girls Grammar/Auckland Normal Intermediate/Remuera Intermediate
	Andrew Willimott	Northcote college
	Rick Faulding	St Kentigern College
	Sam Gardner	St Kentigern College
	Peter Merrick	St Peters College
	Alain McKinney	Takapuna Grammar School
	Tim Bowen	Takapuna Grammar School
Apologies	Meshy Holt	Waikato Rep
	Chris Ginders	Cycling NZ Schools Patron
	Brynn Gilbertson	Cycling NZ Schools Vice chairperson and Auckland/Northland Rep and Kings College
	Grant Van Ansem	Sacred Heart College Auckland
	Waikato Diocesan School for Girls	

Minutes of last meeting and matters arising

Discussion Summary		
<p>Kevin took matters of general business from the floor. There was confirmation of a quorum. Noted that only two South Island schools were in attendance.</p> <p>The minutes from the 2017 AGM had been forwarded previously.</p> <p>Minutes were moved Mike Simpson. Seconded Logan Townsend. All in favour, none against.</p> <p>Matters arising from the minutes will be dealt with in general business.</p>		
Conclusions		
Previous meeting minutes accepted as true and correct		
Items of Action	Responsible Person	Deadline

Reports

Discussion Summary		
<p>Chairman's Report: Kevin commented on the fantastic support from Janette and CNZ management team for four events and overview of seven events. The management team and event partners have grown. We have reached the target of 11 key events. Track events scheduling will change to Nationals being run in conjunction with the Island events. Synchronisation of the calendar for track was discussed. NZSSSC have given us approval as one of three sports to have internal sanctioning and we just supply the dates. Collaboration with other CNZ Member Organisation's has been harmonious. Kevin thanked the executive and commented that we now have more of a governance role looking at strategy and direction.</p> <p>Tabled report moved Logan Townsend, Seconded Gary McNaughton.</p> <p>Financial Report: Discussed and attached. Three key events were included in the accounts this year. Accounts are now managed through xero and run jointly with Cycling New Zealand with the support of two CNZ finance staff, Julie Richards and Jo Blackwood. Accounts were moved by Peter Merrick, seconded Wayne Harding. All in favour and carried.</p> <p>Regional reports: Attached to these minutes.</p>		
Conclusions		
All reports accepted. Regional reports are attached.		
Items of Action	Responsible Person	Deadline

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Election of Cycling NZ Schools Representatives

Discussion Summary			
<p>All regional representative positions have gone through the process as determined by the constitution and were nominated and elected as below:</p> <p>Auckland /Northland: Brynn Gilbertson nominated by Kings College, Auckland and elected unopposed. Waikato: Meshy Holt Nominated Cambridge and elected unopposed. West Coast North Island: Mike Simpson was nominated by Ashhurst School and elected unopposed. Wellington/ Wairarapa/ East Coast North Island- No nomination Nelson/Tasman- No nomination Canterbury: Kevin Searle nominated by Villa Maria College, elected unopposed. Otago Southland: Waine Harding was nominated by James Hargest College and elected unopposed. Patron: Chris Ginders. Technical Chair: Cath Cheatley (Co-opted) Secretary/Treasurer: Marie Laycock (Co-opted)</p> <p>We are still looking for people to provide input for the Wellington and Nelson/Wairarapa.</p>			
Conclusions			
Items of Action	Responsible Person	Deadline	

Remits

Discussion Summary			
<p>Discussed remits for:</p> <p>7.1. Kevin discussed the rationale for the change. There was no further discussion.</p> <p>Moved that we remove the provision to recommend entry fees to executive in paragraph 7 of the constitution by Kevin Searle. All agreed and carried.</p> <p>8.0 Kevin discussed that the AGM conference weekend for CNZ in May is when all other CNZ member organisations have their AGM's and these are rotated between the North and South Islands. We were also wanting to move our AGM to this weekend and had already approval in the constitution to hold our AGM at another date. We need to ensure that there is provision for an electronic presence of schools at this AGM.</p>			

Moved that we implement the electronic presence in terms of Paragraph 8.0 by Kevin Searle. Seconded Rick Faulding, St Kentigern. No further discussion. All in favour and carried.

Conclusions	
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Both remits were passed.

Items of Action	Responsible Person	Deadline
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General Business

Discussion Summary	
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Rotation of Road nationals

We have achieved a significant goal in increasing our presence by rotating to the South Island with 50 schools signing up in the South Island. Next year the national road champs will definitely be in Palmerston North as we have already had to put the date and venue into NZSSSC.

Kevin put forward a rotation of having Road nationals one in the South and two in the North. The suggestion was put to the floor for discussion.

It was identified that there has been a huge cost in getting riders down to Christchurch for North Island schools. We will only know if the true principle of rotation works if the South Island schools are excited about nationals and come up to the North Island for next year. Mike put forward a one in four rotation. Riders should have an opportunity to go to the South Island once in their cycling. There were 178 out of expected 200 riders from South Island, whereas normally there are 250 riders in South Island events. There was a different dynamic for riders in going to a South Island event. Many other school nationals champs are rotated between Islands.

Motion was tabled that this meeting accepts that the rotation of the Cycling New Zealand National Champs will be two in North Island and one in South Island. Moved Rick Faulding. Seconded Gary McNaughton. Kevin asked for further discussion on the motion. This rotation could be looked at again in the future. Motion carried.

Venue of Road nationals: The idea of a village concept for this weekend was promoted with a minimum of fuss. The use of the domain this year was helpful, and we learnt some things around the management of this. Kevin asked about having a two-day venue at Palmerston North and Mike responded that they have plenty of venues which are suitable for this. The Sir Bernard Fergusson course has a respected history at Koputaroa, but there are other venues in the Manawatu which may be more suitable for a two-day village concept.

Logan asked about having wider feedback and recommended having a survey. The discussion looked at other interested parties to host the event and it was identified that there was a need to engage the correct people on the ground to run the event, including volunteers and traffic management with local on the ground support.

Suggested that it would be too hard to run the event in Auckland as the traffic management is not possible. The TMP for this venue was approved very quickly and the Rangiora Council were very helpful.

Discussed having the event in the Waikato but they do not have a race track.

Mike discussed that southern part of the North Island would still be most preferable.

The motion was tabled that the Manawatu is supported as the national venue for the all three national road events with a view of amalgamating the venue for the TTT and road race. Moved Rick Faulding, seconded Mike Simpson. No further discussion. Carried.

Licensing of riders

Licensing of riders was discussed by Janette. From CNZ Road and Track meeting in May there was approval to support school riders to participate in Road and Track events. The details around this are still being worked out, but it has been accepted in principal for 2019. It will be one license. Schools will need to nominate individual riders for this and it will not be code specific. CNZ will connect with the Road and Track clubs to ensure that this can be put through. This would apply at a club level only. If riders wanted to race at center/regional or national level the rider would still require a national license. This may be a pathway for riders to move through to a youth licence.

Disparity in distances between men/women

Logan Townsend discussed that he coached at a Girls school and had some feedback from the Northern Tour. He raised the issue of inequality of race distances for female riders both as they go up the age groups and in comparison to the male rider distances. The U20 girls will do less than 60% of the distance of the U20 boys in the race tomorrow and there is no difference between the U17 and U20 girl's races. He raised that there were unconscious negative biases towards female riders. Cath discussed that we have come a long way in gaining equity for women riders and we will need further work on communication around this. We need to look at the distances for the girls and boys, but the differentiation between boys and girls was seen as the issue by Logan. UCI have different distances for males and females, which is part of the sport. There was unanimous support from those attending to address these concerns.

Motion was tabled that in the same age category race male and female riders race the same distances. Discussed that we could not compare the distances to club nationals. Best riders will always move to the front, and other riders should get a sense of achievement. Moved Logan Townsend, Seconded Rick Faulding.

CNZ Schools will work with Logan to address the concerns and review the race distances. Discussed scheduling to alternate having the girls racing first.

Composite teams

Andrew Willamot asked about putting together composite teams to race at events. He expressed interest in the application process for this and said that they would be interested in making up a composite team. We already have this ability in our constitution. They cannot win the medals or trophies, but they are recognised. We can advance that principle very easily and promote it for schools wanting to form composite teams. CNZ Schools will lead that coordination. The Executive have noted the desire to compile composite teams and will work to promote it more for 2019 across all three road events.

Adherence to rules

There was discussion around the winner of the U 20 boys race having no hands on the handlebars when he crossed the finish line. Rules say that they "may" be disqualified, but it was discussed that this is not clear. The rule was changed so that the commissaires could make the ruling, based on the rider's experience. The commissaires team had talked about the situation, talked to riders affected and confirmed that there were no safety issues for the riders. There was also an incident in the U16 boys. This then became an educational matter. The briefing needs to be consistent with the rules.

Discussed that in the U 20 Boys race there were riders across the centre line when there was a Ute coming in the other direction. The Ute had to move off the road to avoid a collision. The commissaries had already cautioned the riders and had done all they could at the time. They were unable to get the numbers of the offenders. There was agreement that the management of the girl's race to allow the boys to pass was very well done. There was one motorcycle commissaire less than usual for these races and maybe going forward we need two motorcycle commissaires for every race, as they are the most effective in stopping crossing of the centre line. There will be a public announcement or warning on the results tomorrow. This course had a large number of double yellow lines so it was difficult for riders to pass. It was discussed that we need to be very clear on the rules and be seen to strictly enforce the repercussions of breaking them. The need for commissaires to apply consideration to individual issues was also seen as important. If a rider infringes in the race the two strikes rule is taken into consideration, but education is considered very important. It was also discussed that there needs to be a mechanism in place for other riders or observers who observe rule breaking to know what has been done about it to ensure wider compliance. There was discussion as to whether the size of the U20 boy's race (81 riders started) impacted on the riders having to ride to the far left of the road or over the centre line, but it was agreed that the size of the field was not the issue. Rider stupidity was seen as the main issue. This will be addressed tomorrow by Graeme Bell. Cath will take to this to the technical committee.

General

Mike raised an issue about an U13 girls Wellington rider racing in Kaitia colours. Janette will check this.

Gearing

Brief discussion from Kevin as to why are we riding to a roll out rather than using correct gearing pack. It was discussed but we are not going to take this any further.

Kevin thanked everyone for coming.

Conclusion	
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Items of Action	Responsible Person	Deadline

Meeting closed	5.52 pm
Next meeting	2019
Notes:	

REPORTS



Chairman's report 2017

Steve Jobs said, "Great things in business are never done by one person; they're done by a team of people." The "team of people"; Cycling New Zealand Schools, Cycling New Zealand, our other Member Organisations and the many schools and support organisations have brought about great outcomes for our School riders this year.

Highlights of 2018

A highlight at the beginning of the year was the New Zealand National Schools Mountain Bike Championships. Again, this saw record numbers of schools' riders compete. Over a 3-year period the number of competitors has more than doubled.

Mountain Bike Otago continued to be a great host of the South Island Schools Mountain Bike Championships. The work done in the South by that team is enormous. We are excited that the New Zealand National Schools Mountain Bike Championships move there in 2019.

Tauranga Mountain bike has stepped up again to be the event partner for North Island Schools Mountain Bike Championships.

The first National Schools Track Cycling Championships took place in March and the event reflected the growth and popularity of track cycling in Schools.

The North Island Schools Track Cycling Championships proved as successful as ever following on from the North Island Schools Road Cycling Championship

The South Island Schools Track Championships, in Invercargill, once again has been integrated into the Cycling Festival following the popular Yunca tour. Our thanks go out to Cycling Southland for its continued input.

In 2019 we have decided to combine the National schools track championships with the island championships. In 2019 the combined National Schools Track Championships and South Island Schools Track Championships will be held in Invercargill.

With the National schools Road Championships in Christchurch this year the South Island Schools Road Cycling Championship moved to Timaru. Cycling Timaru did a great job with the event and riders enjoyed the change of venue.

Errol Newlands and his team once again took on the event partnership to hold another successful North Island Schools Road Cycling Championship. The large numbers attending are unmistakable evidence of its success.

The Southern and Northern School Tours are an integral part of the cycling season. Having had the opportunity to attend both events I was impressed with both the support and the quality of the tours. In the south we are grateful for the work done by Warren Hall and Cuddon Cycling. The community support of that event is impressive.

Similarly, the work that the Cycling New Zealand event team together with support from Auckland Schools Cycling group shows the benefit of community partnership.

Entries have now closed for the New Zealand National Schools Road Cycling Championships in Christchurch. At this stage our expectations have been exceeded with our target of 600 riders being met and a considerable number of new South Island schools participating. Our thanks go out to the Cycling New Zealand event team and Cycling New Zealand schools Canterbury for the work going into this event. By the time this report is read we are hopeful that people will be able to reflect upon its success.

An outcome of all these highlights is that we now have a record number of affiliated schools within our organisation.

Member Organisations

We continue to work together with our fellow member organisations to enhance opportunities for our riders. While not strictly a member organisation it would be remiss of us not to refer to the role that the Cycling New Zealand Commissaires play in our events. Their support raises the quality of every event and our thanks go out to all those Commissaires who generously volunteer their time.

Relationship with Cycling New Zealand

The last year has seen Cycling New Zealand continue to drive more resource into schools cycling. One of the benefits of this is the ability to have greater integration with our member organisations.

Licensing which has been a confusing area amongst the member organisations is on the brink of being resolved. Going forward, the recognition of a Schools' license will enable our riders to participate in the events of our Member Organisations. It must be stressed that this will not apply to Regional or National Championships. At that stage it is expected that our riders obtain Youth licenses stepping up from the schools' license.

The significant change in this is that each school's rider will have a unique membership number. This will mean that schools when affiliating will need to provide a unique email address for each student. Several schools do this now and once instituted the process should flow easily.

The event management team led by Janette Douglas continues to grow the quality of every one of our events. A tangible example of this has been the decision by New Zealand Secondary School Sports Council to allow Cycling New Zealand Schools to lead a new streamlined sanctioning process for schools' events. Having been described by the New Zealand secondary School Sports Council as one of their "flagship organisations" this is in large measure due to the work done by Janette and her team.

We are grateful for the leadership shown by CEO, Andrew Matheson. At a personal level I am grateful for Andrew's mentorship of my role as chairman.

Executive and Support

Once again, I thank the team behind Cycling New Zealand Schools. This organisation has a team of talented people who commit to supporting our young riders.

Every event I attend I take the time to talk about those that this organisation is all about. We thank event volunteers, coaches, managers and parents of our young riders.

Finally, I want to thank the riders themselves. I am left in no doubt of the quality of these young people who take part in our events. The reality is that very few will become elite riders however I am constantly left in a state of pride over the fine young people I see at the events. If nothing else, if we have helped them grow into better adults then we have done our job.

Kevin Searle

Chairman

Auckland / Northland Regional Report 2018

The Auckland Secondary Schools TTT Series was raced again this year at the Pukekohe Raceway. Major winners from the series were:

Finals Day Winners

Under 14 Girls

Baradene College

Under 14 Boys

Auckland Grammar

Junior Girls Merv Harland Shield

Saint Kentigern College

Junior Boys Junior Boys Cup

Auckland Grammar

Senior Girls Kingsford Cup

Epsom Girls

Senior Boys Bigwood Trophy

Auckland Grammar

Championship Series

Junior Girls

Saint Kentigern College

Junior Boys

Auckland Grammar

Senior Girls

Epsom Girls

Senior Boys

Auckland Grammar

Fastest Time - Senior Boys James Faulding Memorial Trophy

Auckland Grammar

Fastest Time - Senior Girls Partridge Cup

Baradene College

Most Improved Series

Junior Girls

Baradene College

Junior Boys

Auckland Grammar

Senior Girls

Baradene College

Senior Boys

Kings College

Finals day produced some exciting racing with the Auckland Grammar Senior Boys team edging out Saint Kentigern College Senior Boys by less than one second and Epsom Girls Senior Girls prevailing over Baradene College Senior Girls. During the season, course records were set in all four grades – by the Auckland Grammar Senior Boys and Junior Boys teams and by Saint Kentigern College in the Junior Girls. In the Senior Girls grade, it was Baradene College who recorded the fastest time of the season and a course record by 16/100s of a second over Epsom Girls. The TTT series was supplemented by a points race, also held at the Pukekohe Raceway. Thanks to Auckland College Sport for organising the TTT Series and the points race.

A road race series for secondary school and intermediate school students in the Auckland area was again held. This series, organised by Stu Smith, was held in conjunction with the Counties Manukau Cycling Club. This series provides the opportunity for young riders to ride as teams in road and points races. During the year an Auckland Schools Cycling group was re-established with the aim of promoting cycling events to school age riders in the Auckland area. This is an exciting initiative.

Waikato / Bay of Plenty Schools Cycling Report

Tena koutou katoa,

In my report last year I suggested 2018 would be a more accurate representation of growth within schools within the W/BoP region and that 41 affiliated schools in 2017, up from 19 in 2016, is now at 44.

Given that there are 59 (Y7-Y13) schools in the WBOP region that could be affiliated, we still have many more riders to encourage into school cycling. At the moment we currently have 75% of schools affiliated in the W/BoP. Of that in the Waikato (not BOP), we have 19 affiliated, from a total of 38 schools, Y7-13, which is only 50%. That is only reviewing the numbers given to me by CNZ of affiliated schools and the number of Intermediate and Secondary schools in the region taken off the Education Counts Government website.

In regard to National School Mountain Bike Champs, an interesting fact is that off the 3 High Schools in Rotorua, Rotorua Girls High school do not have one participant in the Schools Mountain Bike Nationals, which given that it is its back yard is astounding.

Hopefully with the positive reviews of Mountain Bike School Nats, word of mouth will encourage more schools to initiate mountain biking programmes. That in conjunction with the Tool Kit provided by CNZ will lead to further growth

After talking to Colin at the Avantidrome on the schools programmes, they have had new schools attending sessions. Te Aroha High School, Ngaruawahia, and some Tauranga High Schools have all attended a 'have a go' session, with Te Aroha returning 2 more times. I will pass this information on to CNZ so Tool Kits can be provided. Clearly interest is there.

I spoke to a Te Aroha High school and unsurprisingly the teacher in charge of the group attending the track sessions is interested in cycling! I am waiting to hear whether they are interested/wanting the tool kit from CNZ.

Friday night School Track racing has been impacted on quality by the HUB programmes according to some of the riders within these programmes. Although numbers on Friday night track racing are slowly increasing, the performance riders are dropping off as more track time during the week has impacted on their desire to race Friday nights. Friday night track racing is now looked at as growth avenue for beginners on the track according to the elite schools racers. Possibly not such a bad thing, given its nice to have a stepping stone of races for those developing riders.

As to Road, the North Islands were again a highlight for schools and the different stages of school programmes are bringing new 'winners' to the fore, making for exciting competition. The motivation for School Nationals is refreshing and although many think the expense is challenging, school groups are happy to attend, support and feel that the first time with logistics is always the hardest, so the positive mood would suggest attendance at a southern nationals is exciting and supported.

The TA Junior Tour is back and once again looking like it will be a popular well run event on the road.

Strength in Waikato BOP school cycling is continuing to grow and develop but can always be supported and encouraged with programmes in schools and clubs.

Anei taku riipoata

Kia ora

Meshy Holt

WCNI Regional Report

2018 has been a “Steady as you go” year for the WCNI region.

Numbers throughout the region have not grown a great deal with small numbers still in the Taranaki and Horowhenua areas. Manawatu has seen rider participation at its events at similar to last year. This is a positive as numbers from Huntley School have been well down at these events (usually around 15-20 riders in 2017) but are still active in their cycling with the “Velo Ronnies” shop in Wanganui becoming involved with the school. With the move of Dayle and Cath back to Wanganui, and this type of direct support with the local schools, I really see a positive future and growth in schools cycling in the coming years in the Wanganui area.

Overall it has been a very busy schools cycling season with the large number of CNZ Schools events and the region has been well represented at all of them. Although expected, it is a shame to see there has been a drop in numbers of those travelling to Nationals in Christchurch from the region this year but it is great to see overall numbers entered for the event are strong.

The key focus for 2019 will be to continue to get more riders involved in sport and try and get a real focus in the areas of the region that are still well down on rider participation. Hopefully the report for the region next year will include the positive influence of a roof on the Wanganui Velodrome.

Mike Simpson

REPORT ON CANTERBURY SCHOOLS' CYCLING 2018

Canterbury Schools' Cycling, for 2018, was once again a huge success.

No doubt buoyed by the decision of our national body to hold the 2018 National Secondary Schools' Cycling Championships in Canterbury we found unprecedented numbers competing each Wednesday.

On average there were in excess of 160 riders competing each week.

The motivation provided by the Nationals coming to Canterbury ensured racing was competitive and the preparation of riders exemplary.

Factors contributing to this unprecedented success?

There are a huge number of processes and procedures that over the years have been refined to ensure the smooth execution of weekly racing. This was again evident in 2018.

There is an experienced core of personnel who attend on a weekly basis and take personal responsibility for:-
STMS and course set up.

Signing on.

Timing.

Commissaire.

Medical.

Results.

Communication.

Mid season a consultation email was posted on the schools web-site requesting feedback on what we were doing well and what could we do to improve the program. We received emails that reinforced the positive aspects of the program and one email that suggested we look at the timing of the first hill climb so early in the season. That fact that its position on the calendar is clearly not early in the program, we did lose two consecutive weeks due to bad weather thus bringing the hill climb forward.

The inclusion of Intermediate School riders again proved a positive decision. They will ensure that the high numbers of riders competing each week will continue in the future.

There were only three weeks in the complete season where the intervention of medical personnel was required. These were not serious matters but prompted weekly reminders to riders of matters pertaining to safety.

The presence of police personnel was valued and added to the safety of riders.

The schools' website provided a valuable vehicle for communication between riders, management and schools.

The demeanour of riders is an important factor and one of the reasons there is such a loyal group of adults who commit each week to assist with the program.

I acknowledge the leadership of Kevin Searle and his attention to detail and confidence in specific personnel to carry out assigned tasks with due diligence.

I unreservedly present this report for adoption.

Respectfully

Brian Thompson
Race Manager (coopted)

SOUTHLAND/OTAGO Regional Report

ROAD:

Students cycling in the Southland region has continued to grow in numbers and popularity. We have more grades to cater for the numbers and to give those students who are improving more challenging races. With this increase there has also been an increase in the number of schools being represented at school events great to see first time schools taking part.

Following on from the intro to road cycling program last year we introduced a schools TT and road race build up for SI Road champs. This may give credit to the number of Southland riders who won medals there and ultimately a Southland school (James Hargest College) winning the Hayden Godfrey cup for top school which is a massive achievement. National Road Champs in Christchurch this year has attracted more riders south to ride the Yunca Junior tour and South Island Track Champs.

More riders means more parents and more parents means more support, something that has proven to be our strength in Southland. What's even more pleasing is the number of parents who have taken up riding the bike themselves.

Otago region is still a "Work in progress" as far as school cycling goes. Junior riders in Otago are being well catered for by Otago Cycling club through club racing and other programs offered there. Otago have had some school representation at events, it would be nice to have more attending.

TRACK:

Events held this year for schools are still being well attended, Cycling Southland are running some great track programs for all age groups which has contributed to the continuing success. SI event following on from Yunca junior tour has cemented that date as the best to attract riders south. Cycling Southland are looking forward to hosting National School track champs 2019 another opportunity to showcase our region.

Overall the year has been a good one in the South 😊

Otago/Southland Rep
Waine Harding