



Meeting Minutes

23rd May 2020

4.00 pm

AGM

Via Zoom

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| Meeting Called By: | Cycling New Zealand Schools | |
| Meeting Type: | Annual General Meeting | |
| Meeting Facilitator's Name | Brynn Gilbertson | |
| Time Keeper's Name | Marie Laycock | |
| Attendees | Marie Laycock | Cycling New Zealand Schools Secretary/Treasurer |
| | Brynn Gilbertson | Cycling New Zealand Schools Chair, Auckland/Northland Rep |
| | Meshy Holt | Cycling New Zealand Schools Waikato/BOP Rep |
| | Waine Harding | Cycling New Zealand Schools Vice Chair, Southland/Otago Rep |
| | Mike Simpson | Cycling New Zealand Schools WCNI Rep |
| | Brian Thomson | Cycling New Zealand Schools Canterbury Rep |
| | Warren Hall | Cycling New Zealand Schools Nelson/Tasman Rep |
| | Gary Gibson | Cycling New Zealand School Wellington, Wairapapa, ECNI Rep |
| | Cath Cheatley | Cycling New Zealand Schools Chair of the Technical Panel |
| | Chris Ginders | Cycling New Zealand Schools Patron |
| | Kevin Searle | Villa Maria College |
| | Logan Townsend | Epsom Girls Grammar School |
| | Rob Ochtmancorfe | Takapuna Grammar School |
| | Nathan Richmond | St Kentigern College |
| | Eddie Sella | St Peters College AKL |
| | Emma James | St Cuthberts College |
| | Laura Nathan | Wakatipu High School |
| | Darion Gray | Ashburton College |
| | Bill Blackmore | Baradene College |
| | Sam Gardner | Diocesan School for Girls |
| | Rachal Haydon | Selwyn College |
| | Dave Mackay | Auckland Grammar School |
| | Nick Spark | Horowhenua College |
| | Brendan Patterson | Westlake Boys High School |
| | Clare Hardon | Bike Methven |
| | Tristan Haycock | Tauranga Boys College |
| | Janette Douglas | Cycling New Zealand (Events Director) |
| | Charlotte Pearson | Cycling New Zealand (Events manger) |
| Apologies | Brendon Connelly | Sacred Heart College AKL (Late apology) |
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Minutes of last meeting and matters arising

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| Discussion Summary | | |
| <p>It was confirmed that we have a quorum for the meeting. Brynn welcomed everybody to the first Zoom AGM meeting. The minutes of the last meeting had been circulated. Correction of the spelling to Brendan Patterson. Brynn moved that the previous minutes were a true and correct record, and they were seconded by Kevin Searle. All were in favour and the minutes were approved.</p> <p>Matter arising from the minutes:</p> <ul style="list-style-type: none"> • None discussed | | |
| Conclusions | | |
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| Items of Action | Responsible Person | Deadline |
| Correction of the spelling for Brendan Patterson | Marie Laycock | Distribution of approved minutes |
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Financial Report and Election of Cycling NZ Schools Representatives

Financial Report

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| Discussion Summary | |
| <p>Financial Report:</p> <p>Marie discussed the statement of accounts that was shared on screen. Event entry fees were slightly down, and membership was slightly up. Regional council funding was secured for nationals and Julie and the accounts team had great success on securing other Trust funding which made a big difference to our bottom line. The excess for our profits goes towards CNZ for their assistance in event management, communications, coordination, and accounts. We had a very small profit after this contribution to CNZ. There were no questions from the floor. Marie moved that the accounts be accepted, Brendan Patterson seconded them.</p> | |
| Conclusions | |
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| Items of Action | Responsible Person | Deadline |
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| Election of Cycling NZ Schools Representatives | | |
| Discussion Summary | | |
| <p>All regional representatives are elected unopposed this year. There are still a few exec nomination forms that we are waiting on due to the Covid Lockdown:</p> <p>Auckland /Northland: Brynn Gilbertson- nominated by Kings College and elected. Waikato: Meshy Holt – nominated by Cambridge High School and elected. West Coast North Island: Mike Simpson- nominated by Palmerston North Boys High and elected. Wellington/ Wairarapa/ East Coast North Island: Gary Gibson Co-opted as Wellington Rep. Nelson/Tasman: Warren Hall -Nominated by Marlborough Boys High School and elected. Canterbury: Brian Thomson- nominated by Villa Maria College and elected. Otago Southland: Waine Harding- nominated by James Hargest College and elected. Patron: Chris Ginders- nominated by Marlborough Boys High School and elected. Technical Chair: Cath Cheatley (Co-opted). Secretary/Treasurer: Marie Laycock (Co-opted).</p> <p>Brynn thanked the representatives for their continued support of another year on the exec. No questions were raised from the floor.</p> | | |
| Conclusions | | |
| Items of Action | Responsible Person | Deadline |
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Remits

| Discussion Summary | | |
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| No remits have been received. | | |
| Conclusions | | |
| Items of Action | Responsible Person | Deadline |
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General Business

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| Discussion Summary | | |
| <p>Update on School Cycling events calendar for the remainder of the year CNZ and CNZS exec have been planning for further events, but our ability to undertake events will be dependent on the number of people who can gather at events and School Sport NZ would need to sanction</p> | | |

our events. They removed sanctioning of all events from the Schools Sport Calendar until July 20th and we are not expecting this to change. They are meeting this week and we hope to have greater clarity on the events for Term 3. We have 5 events scheduled in Term 3. We are looking at financial viability for these and we are not expecting trust funding to be available this year and sponsorship may decline. The event host for MTB nationals is likely to be unable to host the event due to the impact on finances from Covid 19.

Looking at the first 2 events the Southern Schools Tour will become the South Island Road Champs, and the Northern Tour is looking at being replaced by the North Island Road Champs to be held in the Waikato.

These are subject to being able to be run and financially viable. The national Road champs will go ahead as planned. MTB events team are working on finding an alternative host. SI Track will go ahead as scheduled and also will be the national Track Champs. These events can only proceed with good levels of entry numbers. We are also concerned about the negative impact on riders if we don't hold events.

Kevin discussed that from the South Island perspective it would be very difficult for South Island schools to get to Nationals in the Manawatu, and only elite riders may come resulting in lower numbers. He was concerned that it would be a financial impact.

Logan commented that he would like to see Nationals happen and would bring the whole squad down, and there would be good participation as many other events have already been cancelled. Bill thinks Baradene will have 60 riders this year and they are all excited about getting away and may have 20 riders at the Southern Tour. Takapuna Grammar would also support Nationals with the full squad.

Westlake Boys, Takapuna Grammar, St Kentigern and Diocesan agreed that they would support both North Island and National Road Champs

North Island Track would probably not be supported by schools if held during the week as they would have to pull riders out of school which was not acceptable, and there are no other suitable weekends. Track nationals would run as part of South Island Track. Schools were wanting to know when these events will be confirmed, and we are relying on the decision from School Sports NZ who are meeting next week. Errol is keen to host the NI event.

There has been some forecasting and modelling on financials for Nationals and there is some contingency, but we are acutely aware of the risks. Logan commented that a small increase in entry fees would be acceptable if it would make the event happen and would be better than not going ahead. St Peters College AKL also agreed with Logan and they would have broad support for travel to Cambridge for North Islands rather than the Northern Tour. Gary commented that PNP are ready to go to host the MTB nationals if needed and the Exec are considering this, if we are able to go ahead. Kevin asked about whether we would need to limit spectators. Auckland College Sport has decided that there will be no spectators allowed on the inside of the track despite what the Covid level is. We would abide by whatever the requirements were.

Update on rule changes

Cath welcomed everyone and spoke to this. Thanked the CNZ team especially Charlotte and Janette who have put up the new schools Toolkit to assist new schools into cycling, updates for the MTB specific rules into schools rules, and the volunteer commissaires for all events. Received a lot of feedback on rules 6.7 and 6.8 on wheels. This is being researched to ensure that the rules will be fair, safe and practical and align closely to CNZ rules. Logan was keen to relook at the carbon wheels rules, as new moderately priced bikes are coming with carbon wheels and riders need to buy more wheels to participate. The rule was originally included as carbon wheels were expensive and not accessible, but that has changed considerably. UCI has changed their rulings and has a public list of tested wheels which are safe. Kevin felt that we should try and remain aligned with Road and Track. Discussed that the depth of the wheel may need to be looked at. Cath will keep working on it.

Update on event entry for over-enrolment in limited capacity events

Charlotte spoke to this and said that it was great to have this problem. The SI MTB events sold out before entries closed. Some schools completely missed out, and then this event was cancelled. Looked at what other sports do, asking Rowing NZ and School Sport NZ. Charlotte has developed a statement about what

this would look like going forward. If an event is expected to sell out, the event capacity will be first determined. Schools will be allocated entries with a cut-off date and if schools do not use full allocation, these entries will be waived. Any schools with not enough entries will go to the wait list. If the entries are full, then CNZS will determine the criteria for allocation of entries for those on the wait list. It was asked whether the events included year 7 and 8s, for all events, which was confirmed, because if these riders were not part of the event then more older riders could compete. We are Cycling New Zealand Schools and not just secondary which Kevin had done a lot of work around including the year 7 and 8s. Tauranga Boys College discussed that the primary objective was to promote events, but was also wanting to include more social riders at the year 7 and 8 levels, especially for MTB as they start out socially, but may go on to be more competitive. If we did not include them in events then that may limit their development. There was support for this model at the meeting. Logan supports his riders with “what looks like success’ for them as they may not always be competitive. Waine asked about introducing a novice grade, as in rowing, but this is only for first year rower. The exec can look further at this going forward.

No further general business from the floor. Brynn thanked everyone for their participation this afternoon and being involved in the meeting as this is helpful for us when going forward to make decisions. Kevin thanked the Exec and CNZ team for all their work this year in this trying time. There was agreement on this from the floor.

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| Conclusion | | | |
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| Items of Action | Responsible Person | Deadline | |
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| Meeting closed | 5 pm |
| Next meeting | Date tbc May 2021 |
| Notes: | |