



Annual General Meeting Minutes

21st May 2023

1.00 pm

AGM - Via Zoom.

	Meeting Called By:	Cycling New Zealand Schools
	Meeting Type:	Annual General Meeting
	Meeting Facilitator's Name	Brynn Gilbertson, Chair, Auckland / Northland Rep.
	Attendees	Waine Harding, vice Chair, Southland / Otago Rep. Chris Sanson, WCNI, Palmerston north intermediate Normal School. Cath Cheatley, Treasurer, Technical Chair. Brian Thompson (Secretary), Canterbury rep. Mark Donald, ECNI / Wellington rep, Kapati College. Rushlee Buchanan, Waikato / BoP Rep. St. Peters, Cambridge. Richard Hill, Nelson / Tasman Rep. Marlborough College. Chris Ginders, Patron. Camillo Spath. Jonathan Fry (Auckland Grammar). Steven Howie (Kingsway). Tim Lloyd (Palmerston North Boys' High). Tom Donnelly (Baradene College).
	Apologies	Gareth Osmond, MtB Rep.

Brynn was able to confirm that a quorum was present.

MINUTES OF LAST MEETING AND MATTERS ARISING

- Minutes of the 2022 Annual General Meeting were unanimously approved as a correct record of the proceedings of that meeting following the motion of Brynn Gilbertson seconded, Brian Thompson.

FINANCIAL REPORT – Presented by Cath Cheatley

Key Points

- ✓ Trust grants, local affiliation fees, rider levies and entry fees form the basis of CNZ Schools' income for 2022.
- ✓ In 2022 there were 247 affiliated schools in total comprising 1285 riders.
- ✓ The recently introduced tiered system of school affiliation fees, provides fairness to smaller schools.
- ✓ Expenses increasing particularly first aid services and Traffic Management.
- ✓ 30K contribution made to CNZ in accordance with the partnership agreement between CNZ Schools' and CNZ.
- ✓ 12K of retained earnings.
- ✓ The financial statements as presented to the meeting for the period 1 January to 31 December 2022 were unanimously approved following the motion of Brynn Gilbertson.

CHAIRPERSON'S REPORT

Brynn gave a summary of his written report that was made available on the CNZ website ahead of the AGM.

Key Points:

- ✓ It was pleasing to be able to hold thirteen events. Exceptions were the North and South Island Mountain Bike championships which had to be cancelled due to on-going COVID restrictions..
- ✓ Rider numbers are down across most events but rider spirits were high.
- ✓ The new courses for Schools' Road Nationals, at Halcombe and Rongotea were positively commented upon.
- ✓ A huge vote of thanks to those organisers presenting events and the events team at CNZ.
- ✓ SKODA remains our principal sponsor and despite COVID'S intervention they have continued their support.
- ✓ The completed 2022 - 2026 Strategic Plan is published on CNZS's website.
- ✓ Gearing changes have been approved following wide consultation.
- ✓ Financial sustainability remains a challenge and an area of focus.
- ✓ Numbers competing in Mountain Bike events continue to rise ensuring their financial viability.
- ✓ Numbers competing at Road events continue to fall.
- ✓ School affiliation fees and rider levies were increased in 2023 to offset some of the increased expenses.
- ✓ The Exec continue to look at options to increase income to provide greater certainty for our events. E.g. Sponsorship .and partnership arrangements, multi-year trust and council funding.

Brynn moved the adoption of his report. Unanimous.

TECHNICAL / RULES UPDATE

Cath Cheatley presented the following technical / rules update

- Gearing restrictions for Road and Track lifted. Only exception was for U17 and below who will ride restricted gearing on the track.
- This process was widely consulted on with most responses in support.
- Responsibility of regional reps to liaise with riders, coaches and managers in their region.
- The School Focus group also provide valued feedback.
- Rules relating to Mountain bike uniforms to be reviewed. While there needs to be of an acceptable standard there is some need for flexibility. Regional reps to liaise with the Mountain Bike community in their regions.

Rules relating to Home – Schooled students to be amended to reflect changes made by School Sport NZ. CNZ Schools' supports riders receiving medals at our event. No change to current position can be made until changes made to SSNZ rules

ELECTION OF CNZ SCHOOLS' REPRESENTATIVES

Brynn Gilbertson confirmed that nominations had been received for the CNZ Executive Committee from each of our seven regions and for the office of Patron. The successful nominees and members of the CNC Schools' Executive Committee for 2023/2024 are :-

Auckland / Northland : Camillo Spath. Nominated by Epsom Grammar.

Waikato / BoP : Rushlee Buchanan. Nominated by St peters college, Cambridge.

WCNI : Chris Sanson. Nominated by Palmerston North Intermediate Normal School.

Wellington / Wairarapa / ECNI : Mark Donald. Nominated by Kapati College.

Nelson / Tasman : Richard Hill. Nominated by Marlborough boys' College.

Canterbury: Brian Thompson. Nominated by Shirley Boys' High School.

Otago / Southland: Nominated by James Hargest College.

Patron: Chris Ginders. Nominated by Marlborough Boys' College.

Treasurer: Cath Cheatley. Coopted member.

Mountain bike: Gareth Osmond. Seconded member representing Mountain bike.

GENERAL BUSINESS

Tom Donnelly – Baradene College spoke to two matters.

1. Infrastructure of event villages, specifically the North Island Road Championships.
 2. The low numbers of South Island riders at the 2022 National Road Championships.
- Brynn spoke to the first issue. He acknowledged that the campground area at Karapiro Domain is not an ideal location for the event village. The concerns and the suggested alternative have been considered by the event organiser and chief commissaire for the event, who are responsible for decisions relating to the event, including health and safety assessments. Their assessment is that the alternative location raises different safety concerns which outweigh the concerns raised by use of the campground area. As rider safety is of paramount concern, the decision has been made to retain the campground area as the event village for the 2023 event. The executive agreed to continue to work with the event organiser to see what improvements can be made and also to consult with the Schools Cycling community on event infrastructure for its events, including the 2024 National Road Championships.
 - In relation to the second issue, it was noted that economic conditions in 2022 were a major contributor to the small number of South Island riders that travelled to the National Road Championships, particularly for those involved in multiple National events, e.g. Cyclo-X, Mountain Bike, Track, Road Cycling.
 - The executive remains committed to the current twoyear, one year split between the North and South Islands for the National Road Championships, and that the 2024 event would be held in the South Island.
 - Brynn thanked Tom for Raising these issues for discussion.

ELECTION OF OFFICERS

Brynn confirmed that at the pre-AGM meeting of the Executive, the executive agreed the following officer positions for 2023 / 2024.

- Chairperson – Waine Harding.
- Immediate Past President – Coopted position – Brynn Gilbertson
- Vice Chairperson – t.b.a.
- Treasurer – Cath Cheatley.
- Secretary – Brian Thompson.
- Technical Chair – Mark Donald
- Patron – Chris Ginders.

All Office Bearers were elected unopposed.

OUTSTANDING CONTRIBUTION AWARD

- Brynn announced that Ryan Fitzgerald, from Taieri College, is this year's recipient. A very worthy awardee.

Meeting closed

14:05